

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE WITHIEL VILLAGE HALL

ON WEDNESDAY, 5TH FEBRUARY 2020 AT 7.15PM

Present Cllr. Mrs. J. Shearer Mrs. J. Burdon Cllr. D. Cubitt
(Chair) (Parish Clerk) (Vice-Chairman)
Cllr. Ms. A. Hoyle Cllr. E. Harper Cllr. P. Malone
Cllr. S. Coy 2 Members of Public

Minute	AGENDA ITEMS	Action
16/20	Apologies:- Councillor G. Nott-Bowers. Cornwall Councillor C. Batters.	
17/20	Public Forum:- Two members of public in attendance.	
18/20	Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor C. Batters. There is nothing actually for the Parish but he has done a couple of individual things. Main point to announce is that they are free to ring him at any time on any issue or concern that arises and he would give it his earliest attention.	
19/20	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
20/20	Confirmation of Parish Minutes from the Meeting held on the 6th January 2020:- Resolved the Minutes of the Monthly Meeting held on the 6 th January 2020 as circulated be approved and signed by the Chair (Proposed: Councillor D. Cubitt; Seconded: Councillor Ms. A. Hoyle)	
21/20	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 6th January 2020:-</p> <p>Page 4 Min.12/20 Passing Place at Withiel:- Email received from Cormac Solutions outlining their proposals. It was resolved that we agree to enlarging the existing passing place on the east side (Proposed: Councillor P. Malone; Seconded: Councillor Mrs. J. Shearer) Action: Clerk.</p> <p>Page 2 Min.4/20 Community Chest Funding:- Clerk reported she had not applied for the funding for the Parish Council Website at this stage and further details would be reported under the Website item on the agenda.</p> <p>Page 2 Min.4/20 Bridge at Grogley Halt:- Clerk reported no response had been received to date Action: Keep Pending and follow up.</p> <p>Page 2 Min.167/19 Suez Report:- Clerk reported the site visit was currently being re-arranged for Councillors Mrs. J. Shearer and Ms. A. Hoyle to attend Action: Clerk/Chairman and Councillor Ms. A. Hoyle to attend on the 20th February 2020.</p> <p>Page 2 Min.2/20 Climate Change response from Clerk to Helston Town Council:- Clerk reported a response had been received as follows – The Town Clerk is currently on leave but in his absence I can tell you what I know although I am not heavily involved in that project.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chair/ Cllr. Ms. A. Hoyle</p>

We had a number of members of the public who came to our Full Council meetings in January and February last year to request that the Council declared a climate emergency and took action regarding the issue. It was agreed to hold an informal meeting with community representatives to discuss what actions the Council could take with the results brought back to the March Full Council Meeting. This led to the formation of the Helston Climate Action Group (HCAG) which has both Council and community representatives and is Chaired by one of our Councillors, Councillor Dave Potter. I have copied the details of the recommendation that was made at our March Full Council meeting below for your information.

360. Climate Emergency

Councillor Potter advised that he was pleased to Chair the Helston Climate Action Group and expressed the opinion that it was a good Motion which had been specifically drafted for Helston by all Members of the Action Group. He advised that a carbon footprint survey was being organised to review the situation and he believed that the Council should lobby the MP and Cornwall Council who should in turn lobby Government. On the proposition of the Mayor, seconded by Councillor R J L Boase, it was unanimously

RESOLVED – that Helston Town Council:

- a) Declare a climate emergency;
- b) Pledge to work towards making Helston carbon neutral by 2030;
- c) Work with Cornwall Council to assist them with their declaration to make Cornwall carbon neutral by 2030;
- d) Act as a voice for the community to lobby for action on climate change, raise the profile and share lessons with higher levels of government;
- e) Continue to work with the community of Helston and its surrounding parishes to deliver this new goal through all relevant strategies and plans; and
- f) As a member of the Helston Climate Action Group, assist with the preparation of an Action Plan within six months to address this emergency.

Since this time there have been many meetings of HCAG to develop the Action Plan which was published within the six months and to work towards the initiatives it contains. This Action Plan has been endorsed by Helston Town Council. I have attached a copy of the Action Plan together with a copy of the climate emergency leaflet that HCAG drafted in the earlier stages. The HCAG has formed several different sub groups for the different topics in the action plan and most if not all of these include Council representation. When the group first formed the Town Clerk advised that he did not have capacity to do the administration for the group and so the role of secretary is carried out by one of the community members but the Town Clerk is involved with the Green Spaces sub group. HCAG hold regular meetings on a Monday evening to discuss specific issues and people can come for help and advice. They have plans to plant many trees within the town to create a Forest for Helston with some tree planting having taken place. They have set up a monthly Repair Café and have had the first meeting for their incredible edible project. We have some further information on our website at

http://www.helston-tc.gov.uk/Helston_Climate_Action_Group_27178.aspx

and there is further information on their Facebook page at <https://www.facebook.com/HelstonClimateActionGroup/>

	<p>With your permission, I can also forward your e-mail onto Councillor Potter who can provide you with further information on the project.</p> <p>Page 3 Min.142/19 Damaged Stile:- Clerk queried whether this work had now been carried out? Councillor Ms. A. Hoyle and the Chair reported no work has been carried out to date. Councillor Ms. A. Hoyle did try to find out when the work would be carried out and whether they are waiting for the next cut of the area Action: Councillor Ms. A. Hoyle.</p> <p>Councillor P. Malone reported the Gate post at Tregawne Footpath to Lawellan damaged and needs repairing. Councillor Ms. A. Hoyle to liaise with Sam Chapman, Contractor to ask him to replace Action: Chair to establish whose responsibility this is.</p> <p>Page 3 Min.9/20 Internet Banking Update:- Clerk reported that the internet banking had now been finalised and is working and payments have been made up to date and that she is now the Primary Holder.</p>	<p>Cllr. Ms. A. Hoyle</p> <p>Chair</p>															
22/20	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>PA19/09835 – Mr. Antonio Conceicao Nu Carwash Ltd – Change of use from A5 to B1 with external alterations and sub-division of unit, Unit 1 Silken Ladder, Victoria Square, Victoria, Roche – Support (Proposed: Councillor A. Hoyle; Seconded: Councillor P. Malone)</p> <p>An email had been received in respect of the following planning application from Ms. Anita Webber as follows – This is for her own private use, to help exercise her horses when the weather renders her grassland so wet it is unsuitable, also to reduce road work and have a safe exercise area. The proposed sand school is adjacent to her bungalow and close to the 2 stables and yard at Fox Park and will have shrubs and trees around for privacy and screening. The surface will be sea sand, which is not detrimental to the environment, and where possible materials will be sourced locally. The sand school will be fleeted to follow the natural slope of the field to take away any rainwater in the direction it does now.</p> <p>PA20/00513 – Ms. Anita Webber – Construction of a Sand School (private use), Land North East of Fox Park, Retire, Bodmin – Support (Proposed: Councillor P. Malone; Seconded: Councillor H. Harper)</p>	<p>Clerk</p> <p>Clerk</p>															
23/20	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor S. Coy; Seconded: Councillor Mrs. J. Shearer) Motion Carried</p> <table border="1" data-bbox="204 1854 1353 2038"> <tr> <td>Salaries and Expenses</td> <td>£171.45</td> <td>January 2020</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£35.20</td> <td>January 2020</td> </tr> <tr> <td>Complete Business Solutions</td> <td>£5.16</td> <td>Paper</td> </tr> <tr> <td>Complete Business Solutions</td> <td>£18.86</td> <td>Stamps</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Salaries and Expenses	£171.45	January 2020	HMRC – Income Tax	£35.20	January 2020	Complete Business Solutions	£5.16	Paper	Complete Business Solutions	£18.86	Stamps				<p>Clerk</p>
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	<p>Letter received for financial assistance from Tanya's Courage Trust. It was resolved not to award a grant and confirm the Parish Council's policy on funding and request to be removed from their mailing lists. It was further resolved any other applications of this nature (i.e. anything not directly associated with Withiel Parish) be acknowledged by the Clerk confirming of the Parish Council Policy, as we need to be seen to spending community money within the community (Proposed: Councillor H. Harper; Seconded: Councillor Ms. A. Hoyle) Action: Clerk.</p>	Clerk
24/20	<p>Website Update from the Chair and Clerk (Including costings for producing a new Website):- Chair and Clerk reported we are now using Withiel.info Website and the email will be sorted on the Clerks return from holiday Action: Clerk and Chair.</p>	Clerk/Chair
25/20	<p>Climate Change Update from Chair:- Chair reported that Councillor Lee Frost would be happy to come along and speak at our meeting in March as the first item on the agenda. Chair to invite him along to the meeting Action: Chair.</p> <p>Email received from Cornwall Council in respect of Climate Change Development Planning Document and read out at this point by the Chair with all they hope to address and achieve. This is hoped to involve and apply to all Parishes in Cornwall.</p>	Clerk
26/20	<p>Community Network Report from Chair:- Chair reported she had attended a meeting of the Bodmin Community Network. There were presentations from the Police, Education Authority and the developers of Bodmin Jail.</p> <p>Police Report: Police are pleased with reduction in crime overall and an individual who was extremely active has been locked up with restrictions on his movements locally after his release. Vulnerable people still being targeted by county lines drug dealers. Police are being proactive and as a result have dispersed dealers but not able to get rid of them completely.</p> <p>Bodmin Jail: This development is the largest heritage refurbishment South of Bristol. £40,000,000 being spent to make an attraction - recreating the jail as a historical site of interest, with a smart hotel adjacent. Huge challenges including over £100,000 spent to accommodate bats and £2,000,000 to remove a land fill site and build a wall to shore up a small housing estate which existed next door. Big attraction for Cornwall expecting 240,000 visitors a year. Some discussion about parking and traffic increase with panel members concerned that lack of foresight about infrastructure as so often happens. Huge development, millions invested, 'no thought about infrastructure'.</p> <p>Education: Education-future school places/school provision. Expecting increased demand and research shows that primary school planning has allowed for enough school places but are investigating sites for new schools. In the medium term looking at expanding capacity in existing schools to accommodate children from new housing. Pressure in recent years been on primary places but what seeing now is increased demand on secondary places as children grow up and secondary school will reach full capacity. Additional secondary places will be needed. Land adjacent to Bodmin College is available for expansion. There will be a new Special School (social, emotional and mental health needs) being built near Cardinham to open in 2021. The have to try to provide enough childcare facilities. Two nurseries in Bodmin have closed making difficulties.</p>	

	Highways Update: Comments made that extra costs should have been anticipated at the outset. Cornwall Council Website - Forests for Cornwall - may be of interest re climate change discussions as very proactive.	
27/20	Village Website for Withiel Update:- Councillor S. Coy reported they have now formed a Committee and have a bank account. They have costings and he has applied to the Wind Farm and the deadline is next Friday. It will possibly be around April when it comes online.	
28/20	Superfast Broadband Access for parts of Withiel:- Councillor S. Coy reported that you before appeal to higher authority, you have to "jump through hoops" to get a response from BT as to why they cannot resolve the problem with the superfast broadband. He will now follow up again and go through the process once more to see how far he can get to obtain a response.	
29/20	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. CALC - Routine Playground Inspection Course (one day) 2. My Neighbourhood Plan - Policy Drafting Workshop 3. CALC - Query re charges for siting a wireless transmitter on Council property 4. CALC - General Power of Competence and CiLCA Qualification 5. CALC - RoSPA Play Safety Training - Saltash Town Council - Applications closed 6. Citizens Advice Cornwall Update 7. Bodmin Police Station - January Newsletter 8. Cornwall Council - China Clay Community Network Panel Meeting 9. CALC - Smaller Councils meetings - dates for your diary 10. Cornwall Council – Affordable Housing – Team Area Map 11. Cornwall Council – Bodmin Community Network Panel Meeting 12. Cormac Consultancy – Creation of Passing Place on Whitehay Hill, Withiel 13. Great Western Railway – New Timetable 14. CALC – Removal of BT Payphones – Query re Consultation 15. Cornwall Community Flood Forum – Invite to Cornwall Community Flood Forum March Workshops 16. Cornwall Council – Consultation Notification: Cornwall Design & Cornwall Streetscape Design Guide 17. Cornwall Council – Community Governance Review Update 18. CALC – Western Power Stakeholder Workshop, Royal Cornwall Show, Wadebridge on the 25th February 2020 19. Scott Mann MP – Village Halls Week 20. Cornwall Council – Bodmin Community Network Panel – Notes from last Meeting 21. Cornwall Council – Ethical Standards – Code of Conduct Training – March 2020 22. CALC - Annual General Meeting – 30th January 2020 – New County Hall, Truro 23. CALC – Agenda for Annual General Meeting – 30th January 2020 – New County Hall, Truro 24. Cornwall Community Last Trust – Homes for Locals Forever 25. Cornwall Council – Hold the Date for Localism Climate Change Workshop – Saturday 29th February 2020 9.30am for 10.00am start until 1.00pm at Eliot House Hotel, Liskeard 26. Sarah Sims, Cornwall Council – Cornwall Community Land Trust – Invitation to Event on the 3rd February 2020 27. Sarah Sims, Cornwall Council – Bodmin Climate Action Network 28. CALC – NALC Sprint Conference – 17th March 2020 – London 	

	<p>29. CALC – SLCC Regional Training Event – Plymouth – Wednesday 29th January 2020</p> <p>30. Sarah Sims, Cornwall Council – Community Governance Review Stage 3: Consultation Information Events</p> <p>31. CALC – Councillor ‘Engagement’ Sessions – Query</p> <p>32. Cornwall Council – Hold the date for Localism Climate Change Workshop to be held on Saturday 29th February 2020 from 9.30am for 10.00 am start until 1.00pm in the Elliot House Hotel, Liskeard</p> <p>33. Cornwall Council – Town and Parish Newsletter – January 2020</p> <p>34. Cornwall Council – Advert for lay Members of Cornwall Councils Standards Committee</p> <p>35. Cornwall Council – Tour of Britain</p> <p>36. Cornwall Council – Community Bus Information</p> <p>37. Cormac Solutions – Local Maintenance Partnership for 2020/2021 offered in the sum of £332.59. It was resolved to accept (Proposed: Councillor S. Coy; Seconded: Councillor Mrs. J. Shearer) Action: Clerk.</p> <p>38. Cornwall Council – Latest news from Cornwall Planning for your Council – Planning News for Local Councils and Agents (January 2020 Edition)</p> <p>39. CALC – Enquiry about use of document management systems</p> <p>40. Cornwall Council – Climate Change Development Planning Document</p> <p>41. Cornwall Council – Community Governance Review Update</p> <p>42. Cornwall Council – Community Governance Review Public Consultation Update</p> <p>43. Cornwall Council – CGR Update and Urgent Task for 5/2/20</p> <p>44. Broxap Brochure for Litter and Recycling Bins</p>	Clerk
30/20	<p>Any Urgent Matters the Chairman considers relevant for this meeting:- Parish Council Laptop Action: Clerk and Chair to review with Dinah Crellin when they next meet.</p> <p>Stile – Chair to contact Sam Chapman again regarding the repair Action: Chair.</p> <p>Community Bus – Chair reported there is an experimental trial period starting on the 23rd March, there is a Bodmin Community Bus, they are looking at Bodmin based Volunteers Drivers. Details can be obtained from carol.randall2013@gmail.com 07921 279930</p>	Clerk/ Chair Chair
31/20	<p>Date of next Meeting and Meetings for 2020:- Wednesday the 4th March 2020 at 7.15pm in the Withiel Village Hall.</p> <p>All other Meetings for 2020 confirmed as Wednesday, 1st April, 6th May, 3rd June, 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December 2020.</p> <p>There being no further business to discuss the meeting closed at 8.14pm</p>	

Signature:

Chair

Date: 4th March 2020

