

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON-LINE

BY SKYPE ON WEDNESDAY, 6TH MAY 2020 AT 7.15PM

Present	Cllr. Mrs. J. Shearer (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Cubitt (Vice-Chairman)	
	Cllr. Ms. A. Hoyle Cllr. S. Coy	Cllr. E. Harper Cwll. Cllr. C. Batters	Cllr. P. Malone	
Minute	AGENDA ITEMS			Action
79/20	Apologies:- Councillor G. Nott-Bower.			
80/20	Public Forum:- No matters raised at the time of the meeting. Public will be entitled to attend.			
81/20	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters emailed report as follows:-</p> <ul style="list-style-type: none"> • As I have with all of my seven Parishes, any issues, concerns or questions have been coming to me direct as usual, but of course most surround the Covid-19 subject. • My Parishes seem well organised in themselves, in fact better organised than some of the towns. • If anyone is seeking any information that I may be able to help them with, then please, as is always the case, feel free to contact me on the phone at any time on 07714323897 or by email on: chris.batters@cornwallcouncillors.org.uk • Any questions in any connection with Covid-19 matters, be it care for the vulnerable, food supplies, or through to Government grants on businesses, you can find all answers initially on the Cornwall Council website - covid19@cornwall.gov.uk <p>Best wished to you all and stay safe. Chair thanked Cornwall Councillor C. Batters for attending the meeting and reporting on matters within the Parish.</p>			
82/20	Members Declaration of Interest on items raised on the Agenda/ Requests for Dispensation:- None.			
83/20	Confirmation of Parish Minutes from the Meeting held on the 1st April 2020:- Resolved the Minutes of the Monthly Meeting held on the 1 st April 2020 as circulated were confirmed as a true and accurate record and to be duly signed and ratified by the Chair at a future meeting (Proposed: Councillor D. Cubitt; Seconded: Councillor E. Harper)			

84/20	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 1st April 2020:-</p> <p>Page 2 Min.33/20 Tree on Public Footpath and Fallen Gatepost:- Clerk reported the tree had been removed from the footpath, although it is not known whether the fallen gatepost has been fixed, this is a matter that could be looked at when we are back to normal Action: Keep Pending.</p> <p>Page 1 Min.66/20 Parish Council Meetings:- Chair reported she is delighted the Parish Council have now moved from email to virtual meetings by skype.</p>	Clerk												
85/20	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:- Clerk reported that proposals for planning applications will be sent with the following statement:- Due to the restrictions placed on the Parish Council as a result of the pandemic Coronavirus, this response represents the opinion of Members of Withiel Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Parish Council.</p> <p>Planning Applications:- PA20/02984 – Tracey Levy – Change of use of a residential annex to a residential dwelling (retrospective), Hillside, Withiel – Support (Proposed: Councillor E. Harper; Seconded: Councillor Ms. A. Hoyle)</p> <p>Planning Results:- PA20/00513 – Ms. Anita Webber – Construction of a Sand School (private use), Land North East of Foxpark, Inchs, Bodmin – Approved</p>	Clerk												
86/20	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor P. Malone; Seconded: Councillor D. Cubitt) Motion Carried</p> <table border="0" data-bbox="659 1406 1337 1507"> <tr> <td>Salaries and Expenses</td> <td>£243.03</td> <td>April 2020</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£56.80</td> <td>April 2020</td> </tr> <tr> <td>Receipt: Cornwall Council</td> <td>£2,250.00</td> <td>Half Year Precept</td> </tr> <tr> <td>Receipt: Cornwall Council</td> <td>£34.61</td> <td>Half Year CTS Grant</td> </tr> </table>	Salaries and Expenses	£243.03	April 2020	HMRC – Income Tax	£56.80	April 2020	Receipt: Cornwall Council	£2,250.00	Half Year Precept	Receipt: Cornwall Council	£34.61	Half Year CTS Grant	Clerk
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87/20	<p>Renewal of Annual Subscription to Cornwall ALC Limited 2020/2021:- It was resolved to renew the annual subscription in the sum of £215.47 (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor P. Malone) Action: Clerk</p>	Clerk												
88/20	<p>Renewal of Annual Insurance Premium:- It was resolved to renew the annual insurance premium in the sum of £236.41 (Proposed: Councillor P. Malone; Seconded: Councillor Ms. J. Shearer) Action: Clerk</p>	Clerk												

89/20	Renewal of Annual ICO Subscription and setting of Direct Debit for future years:- It was resolved to renew the annual subscription in the sum of £40.00 and Clerk to put direct debit in place for future years (Proposed: Councillor P. Malone; Seconded: Councillor D. Cubitt) Action: Clerk	Clerk
90/20	Approval and Acceptance of additional Notes to Standing Orders for Remote Meetings:- It was resolved to accept the additional notes to the Standing Orders for Remote Meetings as set out (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor E. Harper) Action: Clerk Clerk reported she would include the annual documents for approval on the next meeting agenda and circulate prior to the meeting for any updates required Action: Clerk	Clerk Clerk
91/20	Clerk's Contracted Monthly Hours and any relevant Change to Contract of Employment:- It was resolved to pay additional hours as originally agreed for and change the Contract accordingly when possible and revisit set hours for the month in due course and keep running on the agenda until such time as we can meet face to face (Proposed: Councillor D. Cubitt; Seconded: Councillor E. Harper) (1 abstention) Action: Clerk.	Clerk
92/20	The Pensions Regulator – Re-enrolment and Re-declaration: your legal duties as an employer:- It was resolved the Clerk completes the form as agreed this evening, with no pension requirement (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor E. Harper) Action: Clerk.	Clerk
93/20	Update from Chair and Vice-Chair following Online Meeting – St. Breock Windfarm Community Funding:- Chair reported that she had attended an online meeting of 10 members of the panel on the 30 th April 2020 during which they discussed the use of some of the funds in the light of the present circumstances where the money may not be spent due to social restrictions. The whole panel were pretty much in agreement that some funds could be rolled over into next year and where that was not possible, the funds need to be returned and a second round of applications might be necessary all though the amounts would be quite small. For example, where the Folk Festival in Wadebridge has been cancelled for this year, their funds will be carried over until next year. The Wadebridge Bike Lights Festival still plans to go ahead in October. There may be some local groups (the local Foodbank for example) who desperately need help later on and money might be available from the fund for these groups but there was strong feeling that the application process should be adhered to and so returned money will be held by Wren until such time as an application is received.	

94/20	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Coronavirus – Information for Parish & Town Councils 2. Cornwall Council – Cornwall Waste Handling Sites – Covid-19 3. Cornwall Council – Town & Parish Council Covid-19 Update 3rd April 2020 4. CALC – Virtual Meetings – Government Memorandum on the new regulations 5. Cornwall Council – Coronavirus Guidance & Update 6. Cornwall Rural Community Council – Sport England Emergency Funding 7. CALC – Toilet Survey & Resurrected Non Domestic Rating (Public Lavatories) Bill 2019-2021 8. Alan Percy – Planning Committee Closures – Corona Virus 9. CALC – Covid-19 Community Toolkit 10. Cornwall Council – Town & Parish Council Covid-19 Update 9th April 2020 11. CALC – Changes to the Planning Service during the Covid-19 Emergency 12. NALC – Chief Executives Bulletin 13. NALC – Coronavirus – Information for Parish & Town Councils 14. CALC – Changes to the Planning Service during the Covid-19 Emergency 15. CALC – Discounted Subscription available for Zoom 16. CALC – Coronavirus FAQs – 9th April 2020 17. Cornwall Council – Covid-19: Public Rights of Way6, the Coast Path and LMP 18. Cornwall CLT – April News 19. Cornwall Council – Town & Parish Council Covid-19 Update – 17th April 2020 20. CALC – Coronavirus and Working from Home 21. Cornwall Council – Planning Protocol for Applications considered by Cornwall Council during Covid-19 22. NALC – Help NALC in its ground-breaking research on Dementia 23. Cornwall Council – Consultation on Biodiversity Net Gain Chief Planning Officer Advice Note 24. Cornwall Council – Coronavirus Update 25. Cornwall Council – Occupational Health Wellbeing Services 26. Citizens Advice Cornwall Update 27. NALC – Chief Executive’s Bulletin 28. Mark Silverman - Cornwall Trailblazers Fundraising Single Request 29. Cornwall County Choirs – “Cornwall My Home” – Virtual Choir Performance by Cornwall County Choirs 30. Cornwall Council – Voluntary and Community Sector Covid-19 Update – 24th April 2020 31. CALC – Agar Requirements for Parish Meetings 32. CALC – Guidance on Standing Order Changes for Virtual Meetings and FAQ 8 33. Cornwall Council – Planning News for Local Councils and Agents – Spring 2020 Quarterly Newsletter 34. Cornwall Council – Voluntary and Community Sector Covid-19 	
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95/20	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
96/20	<p>Date of next Meeting and Meetings for 2020:- Wednesday the 3rd June 2020 at 7.15pm in the Withiel Village Hall or on-line depending on the situation.</p> <p>All other Meetings for 2020 confirmed as Wednesday 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December 2020.</p> <p>There being no further business to discuss the meeting closed at 7.40pm</p>	

Signature:

Chair

Date: 3rd June 2020