

# WITHIEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON-LINE

BY SKYPE ON WEDNESDAY, 2<sup>ND</sup> DECEMBER 2020 AT 7.00PM

Present Cllr. Ms. J. Shearer (Chair)  
Cllr. Ms. A. Hoyle  
Cllr. S. Coy

Mrs. J. Burdon (Parish Clerk)  
Cllr. Ms. A. Lake  
Cwll. Cllr. C. Batters

Cllr. D. Cubitt (Vice-Chairman)  
Cllr. E. Harper

Minute	AGENDA ITEMS	Action
191/20	<b>Apologies:-</b> None.	
192/20	<b>Public Forum:-</b> None.	
193/20	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor C. Batters reported he has been busy, and he believes there are two things relevant to him from the previous minutes. One item was the repair of the gate and this is on the schedule for works to be carried out, unfortunately they are way behind on schedule because of Covid and furloughed staff.</p> <p>Chair reported on Japanese Knotweed on site nearby the fallen gates, which she would be happy to show them. Also there had been a complaint in regard to the stone steps being slippery and dangerous. There are also concerns with people driving vehicles through this public footpath, which has never happened before. Councillor E. Harper reported years ago it was used as a road. However, it was noted this is listed as a footpath currently. Cornwall Councillor C. Batters reported that some of the footpath maps have been re-drawn and he wonders if this needs to be checked <b>Action:</b> Councillor Ms. A. Hoyle to follow up and look into this.</p> <p>Councillor Ms. A. Lake reported on the Crossroads issue raised last month. Cornwall Councillor C. Batters advised he did report, and he will follow up again if the Clerk remind him <b>Action:</b> Clerk and Cornwall Councillor C. Batters.</p> <p>Chair thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting and wished him a Merry Christmas and Happy New Year and thanked him for all he does in the Parish.</p>	<p>Cllr. Ms. A. Hoyle</p> <p>Clerk/ Cwll. Cllr. C. Batters</p>
194/20	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> Councillor Ms. A. Lake declared a non-registerable interest in respect of the following planning application - PA20/09342 – F. Richards Green Waste Company.	
195/20	<b>Confirmation of Parish Minutes from the Meeting held on the 4<sup>th</sup> November 2020:-</b> Resolved the Minutes of the Monthly Meeting held on the 4 <sup>th</sup> November 2020 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor D. Cubitt; Seconded: Councillor Ms. J. Shearer) Cornwall Councillor C. Batters left the meeting at 7.06pm.	
196/20	<p><b>Matters Arising from the Monthly Minutes of the Meeting held on the 4<sup>th</sup> November 2020:-</b></p> <p><b>Page 2 Min.159/20(21) Visibility on Withiel Crossroads:-</b> Clerk reported the issues had been forwarded to Cornwall Councillor C. Batters and he had followed up again for a response <b>Action:</b> Keep Pending.</p>	Clerk

	<p><b>Page 2 Min.33/20 Fallen Gatepost:-</b> Clerk reported the issues had been forwarded to Cornwall Councillor C. Batters and he had followed up again for a response <b>Action:</b> Keep Pending.</p> <p><b>Page 3 Min.185/20 Emergency Plan:-</b> Clerk reported the link to the Roche Website had been forwarded to this document had been forwarded to Councillors for information <b>Action:</b> Withiel Emergency Plan on next agenda for discussion.</p> <p><b>Page 4 Min.189/20 Keeping in touch with people:-</b> Clerk reported a report had been put together and advertised accordingly.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
197/20	<p><b>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</b></p> <p><b>Planning Application:-</b> Councillor Ms. A. Lake declared a non-registerable interest in respect of the following planning application:- <b>PA20/09342 – F. Richards Green Waste Company</b> – Proposed extension to existing operations – namely the construction of a concrete pad on which would take place waste wood reception and processing and ancillary developments including the use of machinery for processing/stockpiling of materials and associated drainage and landscaping works, Fields at OS Grid Ref: 199444/62590 Roche – <b>Support</b> (Proposed: Councillor E. Harper; Seconded: Councillor Ms. A. Hoyle)</p> <p><b>PA20/09210 – Mr. &amp; Mrs. Floyd</b> – Notification for prior approval for a proposed change of use of an agricultural building to a dwellinghouse (Class c3), and for associated operational development including conversion of an existing shed to a domestic garage and workshop, Higher Bosneives, Bosneives Hill, Withiel – <b>Clerk reported she had followed up as to why the Parish Council had not received notification for consultation and was informed by the Case Officer, who explained that prior notification applications are not consulted on as they are deemed to be permitted development unless the LPA consider otherwise.</b></p> <p><b>Planning Results:-</b> <b>PA9/04672 – Mrs. T. Trudgeon</b> – Erection of a permanent rural workers dwelling. Construction of two stables and store, horse walker and the continued use of the sand school and existing stables as part of the horse buying/selling business together with retention of the static caravan for ancillary purposes, The Stables, Retire Lane, Retire, Bodmin – <b>Approved</b></p> <p>Chair reported we need to study planning more and carefully consider the plans going forward. Along with Councillor Ms. A. Lake they attended a Planning Forum and there was an extensive presentation by Ben Dancer about World Heritage Sites. Cornwall has 20,000 acres listed as WHS, mostly surrounding old mine workings, associated buildings and buffer zones. These sites are treated as OUVs - of outstanding universal value. Planning schemes are only allowed in these areas which improve, enhance, preserve or conserve the historic buildings or site. Planning is often refused if harm is perceived to a WHS. Mineworkers settlements and smallholdings are included if they were originally associated with mine workers homes.</p>	<p><b>Clerk</b></p>

	<p>Another presentation by Neil Williamson and Mark Pearson was about design and she was disappointed that environmental impact seemed to feature low in the consideration of schemes. Then they moved on to Community Governance Review and it was apparent that a tremendous amount of consultation and consideration has gone into this, so she was glad that, the final agreement in November 2020 left the boundaries of Withiel Parish unchanged. There followed a talk about enforcement and since there is an obvious rise in the occupation of caravans in Withiel which do not have planning permission for occupation, we ought to consider enforcement as a routine agenda item at the next meeting. Councillor Ms. A. Lake reported on the conference and Code of Conduct Training a few days later, it was suggested we should budget for planning training for the next term. It highlighted to her how much there is to know and without that knowledge it is difficult to be a Parish Councillor and of service, especially in relation to the Trudgeon planning application listed above. The Parish Council needs a way to say how we want Withiel to be and the ability on how to back this up. Councillor D. Cubitt advised that unfortunately planning agents know how to work the system and all we can do is to clearly express our objections <b>Action:</b> Agenda Item for the January Meeting.</p> <p><b>Planning Correspondence:-</b> St. Wenn Parish Council – St. Wenn Parish Neighbourhood Plan.</p>	Clerk															
198/20	<p><b>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants &amp; Donations if received):-</b> It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor S. Coy; Seconded: Councillor D. Cubitt) Motion Carried</p> <table border="1"> <tr> <td>Withiel Village Website</td> <td>£1,045.00</td> <td>Village Website</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£220.80</td> <td>November 2020</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£50.20</td> <td>November 2020</td> </tr> <tr> <td>CALC</td> <td>£24.00</td> <td>Councillor Training</td> </tr> <tr> <td><b>Receipt:-</b> Cornwall Council</td> <td>£1,045.00</td> <td>S106 Funding</td> </tr> </table>	Withiel Village Website	£1,045.00	Village Website	Salaries and Expenses	£220.80	November 2020	HMRC – Income Tax	£50.20	November 2020	CALC	£24.00	Councillor Training	<b>Receipt:-</b> Cornwall Council	£1,045.00	S106 Funding	Clerk
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199/20	<p><b>Approval of Budget/Setting of the Precept for the next Financial Year:-</b> It was resolved to approve the budget and set the precept at £4,500 (Proposed: Councillor S. Coy; Seconded: Councillor D. Cubitt) <b>Action:</b> Clerk.</p>	Clerk															
200/20	<p><b>Bodmin Community Network Meeting Update:-</b> No report this month.</p>																
201/20	<p><b>Climate Action Group Meeting:-</b> Councillor Ms. A. Lake advised that a report had been submitted to the Parish Magazine. This is an invitation to people to get them involved and then to take another look at this in the New Year.</p>																
202/20	<p><b>Resignation of Parish Councillor and subsequent Vacancy:-</b> Clerk reported the Parish Council had received an email of resignation from Pat Malone. The information was subsequently sent to Cornwall Council and an advertisement received which expired today and no election has been called. An advertisement to co-opt allowing a week to apply has been put up and Clerk reported she had informed the other two candidates from last time, to see if they were still interested and since this someone else had come forward. It was agreed there was no need to interview the previous candidates but if anyone else came forward to arrange informal interviews <b>Action:</b> Clerk.</p>	Clerk															
203/20	<p><b>Offer of Local Maintenance Partnership Support for 2021-2022:-</b> Clerk reported the Parish Council had been offered the sum of £339.25 for the financial year 2021-2022. It was resolved to accept this offer (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor Ms. A. Lake) <b>Action:</b> Clerk.</p>	Clerk															

188/20	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Town &amp; Parish Council Covid-19 Update – 6<sup>th</sup> November, 13<sup>th</sup> November, 20<sup>th</sup> November 2020</li> <li>2. Cornwall Council – Cornwall Community Governance Review – Outcomes</li> <li>3. Cornwall Council – Budget Consultation</li> <li>4. Cornwall Council – Your latest Newsletter from Cornwall Planning: Planning News for Local Councils and Agents (October 2020)</li> <li>5. St. Wenn Parish Council – Neighbourhood Development Plan</li> <li>6. Cormac – Highways &amp; Environment – Keeping Cornwall Moving</li> <li>7. CALC – Armistice Day</li> <li>8. CALC – New dates for Steve Parkinson Finance Online Training Courses</li> <li>9. CALC – Cornwall Council Funding Briefing: Follow-up Meeting</li> <li>10. CALC – Grant Funding Available</li> <li>11. CALC – New Steve Parkinson Online Training – Further Information on Course Content</li> <li>12. CALC – Briefing on Skateboard Parks</li> <li>13. CALC – Code of Conduct for Clerks and Additional Councillor Session</li> <li>14. CALC – Risk Assessment – Parish Council Christmas Lights</li> <li>15. Tony Faragher – Follow up from</li> <li>16. Great Western Railway – New Timetable from Sunday 13<sup>th</sup> December</li> <li>17. CALC – Cornwall Council Skateboard Parks</li> <li>18. Alan Percy, Cubert Parish Council – Affordable Housing Concerns</li> <li>19. Tony Faragher – Follow up from Review Meeting</li> <li>20. CALC – NALC/Nimble e-learning modules pilot</li> <li>21. Great Western Railway – Christmas Travel Window</li> <li>22. Cornwall Rural Community Council – Village Halls/Community Buildings – How to apply for Government Financial Support</li> <li>23. Centre for Sustainable Energy – Parish Councils Carbon Footprint Tool – Testing Workshop</li> <li>24. CALC – Cornwall Reopening Safely – Live Facebook Event Today</li> <li>25. Great Western Railway – Rail Improvement works starting this weekend</li> <li>26. CALC – Steve Parkinson Online Training Course – Internal Controls – Additional Dates</li> </ol>	
189/20	<p><b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> None.</p>	
190/20	<p><b>Date of next Meeting and Meetings for 2020:-</b> Wednesday the 6<sup>th</sup> January 2021 at 7.00pm in the Withiel Village Hall or on-line depending on the situation. All other Meetings to be confirmed as the Wednesday 3<sup>rd</sup> February, 3<sup>rd</sup> March, 7<sup>th</sup> April, 5<sup>th</sup> May, 2<sup>nd</sup> June, 7<sup>th</sup> July, 4<sup>th</sup> August, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November, 1<sup>st</sup> December 2021.</p> <p>There being no further business to discuss the meeting closed at 7.39pm</p>	

Signature: .....

Chair

Date: 6<sup>th</sup> January 2021