

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 1ST DECEMBER 2021 AT 7.00PM

Present	Cllr. Ms. J. Shearer (Chair) Cllr. Ms. A. Lake Cllr. R. Wilson	Mrs. J. Burdon (Parish Clerk) Cllr. S. Coy Cllr. Ms. A. Hoyle	Cllr. M. Davies (Vice-Chairman) Cllr. Mrs. W. Symons
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Minute	AGENDA ITEMS	Action
233/21	Apologies:- Cornwall Councillor Mrs. J. Cruse.	
234/21	Public Forum:- None.	
235/21	<p>Monthly Cornwall Councillor Report:- Apologies received and brief email circulated from Councillor Mrs. J. Cruse advising of her current situation and that she had hoped to have attended the meeting this evening but will be back as soon as she is able to do so. In the meantime, she was happy to be contacted as she can still work remotely. She attached the winter gritting guidelines simply because she remembers them being the centre of much discussion last year, so some figures might be handy to refer to.</p> <p>In the meantime, maybe gather a register of willing and able 4 x 4 owners who might help out in an emergency. I do hope you all stay safe and well, it does seem we are in for a very difficult time again this winter.</p> <p>Chair thanked Clerk for circulating email from Cornwall Councillor Mrs. J. Cruse for this evenings meeting.</p>	
236/22	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
237/21	Confirmation of Parish Minutes from the Main Meeting held on the 3rd November 2021:- Resolved the Minutes of the Monthly Meeting held on the 3 rd November 2021 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) Motion Carried	
238/21	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 3rd November 2021:-</p> <p>Page 2 Min.143/21 Community Chest Grant Form:- Clerk reported she had not received details to date and had followed up again Action: Keep Pending and follow up with Cornwall Councillor Mrs. J. Cruse.</p> <p>Page 2 Min.154/21 Cornwall Local Plan and Cornwall Diversity Plan:- Clerk reported she had requested a link to the documents be forwarded if paper copies are unavailable Action: Cornwall Councillor Mrs. J. Cruse.</p> <p>Page 3 Min.222/21 Elections Costs:- Clerk reported a response had been received advising that £2,000 would be more than adequate to cover the costs of the May 2021 Election. Hopefully an invoice for the actual cost will follow next month.</p>	<p>Clerk/ Cwll. Cllr. Mrs. J. Cruse</p> <p>Clerk/ Cwll. Cllr. Mrs. J. Cruse</p>

	Clerk reported on an email received from Cornwall Council in December 2020 which states estimates as follows – Uncontested Election - £218.36 and Contested Election £957.35.							
239/21	<p>Highway Issues in the Parish (Including Withiel Transport Plan):- Councillor M. Davies reported on the Withiel Road Issues advising that over the past few years there have been several issues with regards to access to properties and businesses in the parish with inappropriate vehicles trying to service us. However, these problems seem to have been happening more frequently causing more damage to our lanes in the past 12 months. On some occasions oversized vehicles have caused damage, knocking branches from, and even uprooting trees in the hedgerows which have then blocked the lanes making them impassable. At other times articulated lorries have become stuck in the lanes again blocking them to local traffic; these lorries have eventually required towing out. There is also evidence of damage, including obvious settlement within the carriageway along a long section in a steep valley, as well as other areas where walls have been knocked down and damaged. It is suggested that we work with the Council to improve signage to warn these oversized vehicles of the unsuitability of the roads ahead for their use. The Parish Council, with the support of residents, suggest these signs are placed well ahead of the choke points so that vehicles can turn around at more appropriate points prior to the problems arising.</p> <p>Chair thanked Councillor M. Davies for his report and map and asked if there was any Councillors wishing to add anything to this. Councillors were happy with the content. It was resolved to propose the Chair sends the map and brief to Cormac (Proposed: Councillor M. Davies; Seconded: Councillor Ms. A. Lake) Action: Chair.</p> <p>Chair requested an email be sent to Councillor D. Batten, Chairman of Lanivet Parish Council in respect of CCTV at Ruthernbridge (Proposed: Councillor M. Davies; Seconded: Councillor A. Lake) Action: Clerk/Chair to liaise.</p> <p>Councillor Ms. A. Hoyle to report using the online system concerns in respect of muddy road from Withiel Crossroads down to Retire Action: Councillor Ms. A. Hoyle.</p>	<p>Chair</p> <p>Chair/ Clerk</p> <p>Cllr. Ms. A. Hoyle</p>						
240/21	Footpath Issues in the Parish:- Chair reported following the successful meeting with Chris Monks, we have the payment in hand and hopefully our Contractor will start very soon.							
241/21	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications:- None Received.</p> <p>Planning Results:- None Received.</p> <p>Planning Correspondence:- Cornwall Council – Planning and Sustainable Development Consultation on Planning Application Validation List</p>							
242/21	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts as listed below for December 2021 as circulated on schedules (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson)</p> <table border="1"> <tr> <td>Salaries and Expenses</td> <td>£221.76</td> <td>November 2021</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£50.20</td> <td>November 2021</td> </tr> </table>	Salaries and Expenses	£221.76	November 2021	HMRC – Income Tax	£50.20	November 2021	Clerk
Salaries and Expenses	£221.76	November 2021						
HMRC – Income Tax	£50.20	November 2021						

	Receipt: Cornwall Council	£339.25	LMP Footpath Cutting	
243/21	Approval of Budget/Setting of Precept for the next Financial Year:- It was resolved to approve the budget and set the precept at £5,500 (Proposed: Councillor S. Coy; Seconded: Councillor M. Davies) Action: Clerk.			Clerk
244/21	Representative for the St. Breock Community Fund:- It was resolved to nominate Councillors Mrs. W. Symons and Ms. A. Lake to join as representatives from Withiel Parish Council, the Chair would be happy to stand down (Proposed: Councillor M. Davies; Seconded: Councillor R. Wilson) Action: Clerk/Chair.			Clerk/Chair
245/21	Queens Platinum Jubilee (Including Planting Trees and Wildflowers):- Councillor Ms. A. Lake had nothing to report at this stage. However, she had applied for a supply of 350 trees of various ranges. She would let Councillors know if the application is successful.			
246/21	Update on Withiel Parish Council Website:- Councillor S. Coy reported on websites that are produced specifically for Parish Councils. There are three packages and we pay £399.00 to set up and then £140.00 per year to run following this and £30.00 for an email address plus £30.00 per year to run, which is a total of £599.00 for the first year. It uses wordpress simple and is extremely easy for people that do not use websites to use. He believes this is the way forward. There are examples on the email circulated. Councillor S. Coy would be happy to liaise with the company and initiate the website. Clerk to email information to all Councillors to review and respond to the Clerk by the January Meeting and then Clerk to liaise with Councillor S. Coy, whether we commence with setting up a new website (Proposed: Councillor S. Coy; Seconded: Councillor Ms. A. Lake) Action: Clerk.			Clerk
247/21	Bodmin Community Network Meeting Update, including Police Report:- Chair reported she attended the online meeting this evening, the police report was interesting and they are very short staffed. They did a report on all the statistics which had been circulated. There was a Bodmin Charrette, which the Chair explained the meaning of. They want the rural parishes around Bodmin to get engaged and involved. They are hoping rural parishes will be involved. The next meeting will be held in March 2022, date to be confirmed.			
248/21	Climate Action Group Meeting:- No report.			
249/21	Neighbourhood Watch Scheme:- No report.			
250/21	Withiel Emergency Plan:- No report.			
251/21	Parish Councillor Training Requirements:- No updates.			
252/21	Correspondence – Clerk listed correspondence and actions required:- 1. Cornwall Council – Town & Parish Council Newsletter – 5 th November 2021 2. CALC – Queen’s Platinum Jubilee Celebrations 3. CALC – Petition to re-introduce Sanctions 4. Great Western Railway – Transport Day 5. Office of the Police & Crime Commissioner – Volunteers Day 8 th October 2021 6. Cornwall Council – Monitoring Officers Meeting 7. Paul Holden – Latest news at Cornwall Buildings at Risk 8. Office of the Police & Crime Commissioner – Report Streets in Devon and Cornwall, where you may feel unsafe 9. Centre for Sustainable Energy – Call for Impact Tool Case Studies			

	<p>10. CALC – National Lottery Community Fund: Queen’s Platinum Jubilee Projects and Events Funding: Press Release</p> <p>11. Bodmin Police Station – November Newsletter</p> <p>12. Office of the Police & Crime Commissioner – A guide to recognising, recording and reporting Anti-Social Behaviour</p> <p>13. CALC – Civility and Respect Newsletter</p> <p>14. CALC – Personal Safety for Councillors – Wednesday 8th December 2021 at 10.30am to 12.00pm – Free Online Event</p> <p>15. CALC – Physical/Virtual Meetings Update</p> <p>16. Cabinet Member for Environment and Climate Change – Join in National Tree Week and help plant Forest for Cornwall</p> <p>17. Cornwall Council – Bodmin Community Network Panel – Wednesday 1st December 2021 from 5.00pm to 6.30pm</p> <p>18. Cornwall Council – Christmas Rubbish and Recycling Collections</p> <p>19. CALC – NALC Update to Legal Topic Notes</p> <p>20. Cornwall Council – Neighbourhood Planning Support in Cornwall – An Update</p> <p>21. CALC – Scam Email Address to be aware of</p> <p>22. Office of the Police & Crime Commissioners – Vision Zero South West Fund 34 Road Safety Projects across Devon and Cornwall</p> <p>23. CALC – NALC Login Details for CALC Members</p> <p>24. CALC – Covid 19 and Virtual Meetings – CALC for Evidence</p> <p>25. Office of the Police & Crime Commissioner – Scam Email in circulation</p> <p>26. Cornwall Council – Neighbourhood Planning Support in Cornwall – An update</p>	
253/21	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
254/21	<p>Date of next Meeting and Meetings for 2020:- Next meeting to be held on Wednesday 5th January 2022 at 7.00pm in the Withiel Village Hall. All other Meetings to be confirmed as the Wednesday 2nd February, 2nd March, 6th April, 4th May, 1st June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December 2022.</p> <p>There being no further business to discuss the meeting closed at 8.10pm</p>	

Signature:

Chair

Date: 5th January 2022