

# **WITHIEL PARISH COUNCIL**

**J.E. BURDON (MRS.)**

**Parish Clerk**

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**1 Treburdon Drive,**

**Roche,**

**ST. AUSTELL,**

**Cornwall.**

**PL26 8QB**

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL on WEDNESDAY, 4<sup>TH</sup> MAY 2022 commencing at 7.00pm.** I trust this will be convenient for you.

**Councillors are requested that all mobile phones be switched onto silent for the duration of the meeting.**

**Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:**

**<https://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>**

Yours sincerely,

Julie Burdon,

Clerk to Withiel Parish Council.

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## **AGENDA**

The following business to be transacted:-

1. Apologies for non-attendance
2. Public Forum (Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair)
3. Election of Chairman and Vice-Chairman and Declaration of Acceptance of Office
4. Election of Officers
  - Finance Monitor
  - Footpath Monitor
  - Planning Monitor
  - Monthly Report Monitor for News and Views

- PR Monitor
5. Election of Representatives
    - Bodmin Community Network Representative
    - Climate Action Group Representative
    - Neighbourhood Watch Representative
    - Emergency Plan Representative
  6. Monthly Cornwall Councillor Report
  7. Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation
  8. Confirmation of Minutes of the Monthly Meeting held on the 6<sup>th</sup> April 2022
  9. Matters Arising from the Monthly Meeting held on the 6<sup>th</sup> April 2022 which are not on the agenda
  10. Highway Issues in the Parish
 

To Report a problem with a road, highway or footway:-  
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>

To report a faulty streetlight:-  
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>

To report fly tipping:-  
<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>

To report an abandoned vehicle:-  
<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>
  11. Footpath Issues in the Parish
  12. Annual Documentation to be reviewed – Standing Orders
  13. Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:- **Planning Applications:-** None Received at the time of setting the agenda; **Planning Results:-** None Received at the time of setting the agenda; **Planning Correspondence –** None Received at the time of setting the agenda.
  14. Monthly Accounts Payable and Received for Approval and Any Financial Matters
  15. Update on Renewal of Parish Council Insurance
  16. Queens Platinum Jubilee (Including Planting Trees and Wildflowers)
  17. Update – Parish Council Website
  18. Update - Bodmin Community Network, including Police Report
  19. Update - Climate Change Action Group
  20. Update - Neighbourhood Watch Scheme
  21. Update - Withiel Emergency Plan from Councillor M. Davies
  22. Parish Councillor Training Requirements
  23. Newsletter Report Update and arrangements
  24. Correspondence received to date by email and post and not included on the agenda (already circulated)
  25. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
  26. Date of next Meeting – Wednesday, 1<sup>st</sup> June 2022