

# WITHIEL PARISH COUNCIL

## DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6<sup>TH</sup> APRIL 2022 AT 7.00PM

Present	Cllr. Ms. J. Shearer (Chair) Cllr. Mrs. W. Symons 1 Member of Public	Mrs. J. Burdon (Parish Clerk) Cllr. R. Wilson	Cllr. S. Coy Cllr. Ms. A. Hoyle Cwll. Cllr. Mrs. J. Cruse
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Minute	AGENDA ITEMS	Action
	Chair informed attendees this meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Chair confirmed we do record the meeting ourselves for the purpose of accurate recording of the minutes for the Clerk and for the newsletter report, this is a practice that has been in place for some years. Chair reminded Councillors to put their hands up and speak one at a time to ensure smooth running of the meeting.	
64/22	<b>Apologies:-</b> Councillors Ms. A. Lake, M. Davies.  Email from Councillor Ms. A. Lake – Councillor Mrs. W. Symons and I have just had a successful meeting regarding the WREN fund and hope that all the Withiel based organisations will be pleased with the results. Also to note that all the 300+ native trees have been distributed around Withiel. Take up was fantastic so the Climate Change and Environment Action Group will have to set our sights on something new to improve the environment in Withiel. All are welcome to chip in with ideas and efforts.	
65/22	<b>Public Forum (Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):-</b> One member of public in attendance, with nothing to raise this evening.	
66/22	<b>Monthly Cornwall Councillor Report:-</b> Apologies received and report circulated from Councillor Mrs. J. Cruse as follows:- <ul style="list-style-type: none"> <li>• Expression of interest has been received and agreed for next year and a feasibility study will be carried out, the cost is £6,000 for this study. Chairman hopes the Parish Council will be alerted so we can help members of the public.</li> <li>• Situation with regards to Ukraine refugees. There have been 200 families and it taking time to various reasons. She understands the first family has come to the Wadebridge area. There is a need to ensure everything is correct and above board. There is a weekly newsletter on Cornwall Councils website which is useful.</li> <li>• NHS and Ambulance call out time is the worst it has ever been in England at the present time. A lot of Care Homes are closed due to a lack of staff and Covid. There is also a similar problem in hospitals. Some of services are seriously reduced due to Covid. She believes there is a need for another new hospital in Cornwall but she cannot see this happening any time soon.</li> </ul>	

	<ul style="list-style-type: none"> <li>Chair reported there is a slightly contentious planning application to be discussed this evening and she would like her opinion on the matter. Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening.</li> </ul>	
67/22	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
68/22	<b>Confirmation of Parish Minutes from the Main Meeting held on the 2<sup>nd</sup> March 2022:-</b> Resolved the Minutes of the Monthly Meeting held on the 2 <sup>nd</sup> March 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) Motion Carried	
69/22	<b>Matters Arising from the Monthly Minutes of the Meeting held on the 2<sup>nd</sup> March 2022:-</b> No Matters Arising.	
70/22	<p><b>Highway Issues in the Parish (Including (a) Update on HGV Signage; (b) Update on Parking in Withiel):-</b></p> <p><b>Update on HGV Signage:-</b> Chair reported this was noted in the Cornwall Councillors report above.</p> <p><b>Update on Parking in Withiel:-</b> Chair reported this was to be deferred to allow Councillors to review the new Highways Code. It was suggested that Councillor M. Davies may have spoken with the owners. Councillor Mrs. W. Symons reported the owners have been informed that they can park in the Village Hall Car Park. Chair asked whether Cornwall Councillor Mrs. J. Cruse could possibly follow up, she advised the Community Police Officer would be the best person to follow up <b>Action:</b> Cornwall Councillor Mrs. J. Cruse</p>	<b>Cwll. Cllr. Mrs. J. Cruse</b>
71/22	<b>Footpath Issues in the Parish:-</b> Chair reported that all the materials have now been delivered to our Contractor and he will commence the necessary repairs.	
72/22	<b>Annual Documentation to be reviewed - Code of Conduct: –</b> It was resolved to approve the Code of Conduct as circulated (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) All in Favour <b>Action:</b> Clerk.	<b>Clerk</b>
73/22	<p><b>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</b></p> <p><b>Planning Applications:-</b>  <b>PA22/02666 – Mr. Phillip Vincent –</b> Removal of Condition 5 relating to agricultural occupancy on application 6/87/0720/OOP granted on 6<sup>th</sup> July 1987, Kerris Vale, Kerriers Road, Inches, Bodmin – <b>Withiel Parish Council agrees with the refusal of the previous application which is not in line with the Withiel Neighbourhood Development Plan. There is a need for rural workers to own property within the locality and the market will set the price. Councillors are concerned it could be sold as a second home</b> (Proposed: Councillor S. Coy; Seconded: Councillor Ms. A. Hoyle)</p> <p><b>Planning Results:-</b>  <b>PA20/09342 – Green Waste Company – F. Richards –</b> Proposed extension to existing operations – namely the construction of a concrete pad on which would take place waste wood reception and processing and ancillary developments including the use of machinery for processing/stockpiling of materials and associated drainage and landscaping works, Fields at OS Grid Ref: 199444/62590, Roche - <b>Approved</b></p>	<b>Clerk</b>

74/22	<p><b>Monthly Accounts for Approval including (a) Any Financial Matters (Including applications for Grants &amp; Donations if received; (b) Membership to Cornwall Association of Local Councils in the sum of £209.70 plus vat):-</b> It was proposed that the Council approve the accounts as listed below for payments up to 31<sup>st</sup> March 2022 and for April 2022 as circulated on schedules (Proposed: Councillor S. Coy; Seconded: Councillor Ms. J. Shearer)</p> <table border="1" data-bbox="204 383 1353 499"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>March 2022</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£270.46</td> <td>April 2022</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£62.50</td> <td>April 2022</td> </tr> </table> <p><b>Membership to Cornwall Association of Local Councils in the sum of £209.70 plus vat:-</b> It was resolved to renew membership (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) <b>Action:</b> Clerk</p> <p>Invoice received for the new Parish Council Website in the sum of £623.00. It was agreed to pay as per original quote received <b>Action:</b> Clerk</p>	HSBC – Bank Charges	£8.00	March 2022	Salaries and Expenses	£270.46	April 2022	HMRC – Income Tax	£62.50	April 2022	Clerk  Clerk Clerk
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75/22	<p><b>Queens Platinum Jubilee (Including Planting Trees and Wildflowers):-</b> Councillor R. Wilson reported he is making arrangements for the event to be held, which is primarily to launch the Platinum Jubilee. It will be first fund raising at the Church for 30 months. Councillor S. Coy reported that Councillor Mrs. W. Symons has also put in a lot of assistance. There will be cakes, bric-a-bac and a raffle.</p>										
76/22	<p><b>Update on Withiel Parish Council Website:-</b> Councillor S. Coy reported he will look at in more detail before the next meeting as he needs to carry out some training. His aim is to have the website up and running by the next meeting. He will assist the Clerk with setting up the email address with the Clerk later.</p>										
77/22	<p><b>Bodmin Community Network Meeting Update, including Police Report:-</b> Chair reported there was no meeting and Councillor R. Wilson will be attending the next meeting, as he is interested in this subject.</p>										
78/22	<p><b>Climate Action Group Meeting:-</b> No update.</p>										
79/22	<p><b>Neighbourhood Watch Scheme:-</b> Chair reported that Councillor R. Wilson is giving up his place on the Neighbourhood Watch Scheme. He has put together a write up for the Facebook page to be reviewed by Councillors to agree what is included. Chair reported that Councillor Ms. A. Hoyle may possibly be interested in taking the position on again, but will not be available until June.</p> <p>Neighbourhood Watch Newsletter circulated by Chair, she would print or forward a copy to Councillor Ms. A. Hoyle in a suitable format she could view <b>Action:</b> Chair.</p> <p>Cornwall Councillor Mrs. J. Cruse left the meeting at 8.04pm.</p>	Chair									
80/22	<p><b>Withiel Emergency Plan:-</b> No Update.</p>										
81/22	<p><b>Bodmin Charrette Update:-</b> Councillor R. Wilson reported this was an exhaustive process. He attended a workshop session and there was a lot of people involved. JTP are an international company of architects and they do this for a living, carrying out work all over England and abroad. It is recruiting town centres to be fit for purpose in the twentieth century. They produced a plan which he had available for Members of view and reported on ideas. It is a lovely idea and everyone wants it but the industry and manufacturing has gone out of the town. Other things that were discussed was Dennison Road Car Park, which will be sold and developed. The possibility of a multi level car park out of the town, to try and encourage cyclists.</p>										

	<p>The Schools and traders were consulted and there was a selection of everyone's ideas. They were very sympathetic with regards to the buildings in the town.</p> <p>Councillor Ms. A. Hoyle reported it is totally impracticable as Royal Mail vans go up through the town every day to the Post Office, which is the middle of the town. She reported this is probably the third or fourth presentation for Bodmin Town. She herself took part in previous schemes. She believes exactly the same things have been said and raised each time this has come forward.</p> <p>Councillor S. Coy asked who would be paying for this scheme. It was noted it would be in partnership with local stakeholders, nothing more was known.</p> <p>Chair felt it was all very interesting and did not disagree with any of the initiatives. The initial idea was to involve all Parishes around Bodmin and there is nothing more the Parish Council can do but note what was said.</p> <p>Councillor R. Wilson asked why we cannot re-open the link from Bodmin Parkway to the Town, this would be realistic to bring people into the town.</p> <p>Chair thanked Councillor R. Wilson for reporting this evening.</p>	
82/22	<p><b>Parish Councillor Training Requirements:-</b> No updates.</p>	
83/22	<p><b>Newsletter Report Update and arrangements:-</b> It was proposed that Councillor R. Wilson compile the report this month and circulate to all Councillors and the Clerk for approval and confirmation before submitting</p> <p><b>Action:</b> Councillor R. Wilson.</p>	<p><b>Cllr. R. Wilson</b></p>
84/22	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Town &amp; Parish Council Newsletter – 11<sup>th</sup> March 2022</li> <li>2. CALC – Support for Ukraine – Update</li> <li>3. CALC – NALC announces National Salary Award 2021/2022</li> <li>4. Cornwall Council – Heightened level of cyber threat – a message from the National Cyber Security Centre</li> <li>5. CALC – Ukraine Update</li> <li>6. CALC – NALC Newsletter</li> <li>7. CALC – Pledge for nature campaign and local Ecological Emergency Summit</li> <li>8. CALC – Presentation by Nature Recovery Team</li> <li>9. Cornwall Council – Community Link Officers: Allocation to Community Network Areas</li> <li>10. Bodmin Police Station – March Newsletter</li> <li>11. Cornwall Council – Revised Community Link Officer allocations</li> <li>12. CALC – Major joint police drug operation shows South West is no place for drugs</li> <li>13. Great Western Railway – GWR Night Riviera returns to full service</li> <li>14. CALC – Cornwall Council: Homes for Ukraine Information</li> <li>15. Cornwall Council – The Platinum Jubilee Parade – 12.30pm, Truro, Thursday 2<sup>nd</sup> June 2022</li> <li>16. CALC – Steve Parkinson Courses for 2022</li> <li>17. Office of the Police &amp; Crime Commissioner – Video Recording Advocate Volunteers Seminar held at Bodmin on 22<sup>nd</sup> March 2022</li> <li>18. CALC – Cornwall Community Governance Review</li> <li>19. Cornwall Council – Cornish Language – (a) new development and (b) Platinum Jubilee</li> </ol>	

	<p>20. Citizens Advice Cornwall – Offer of representative at Withiel Meeting</p> <p>21. Cornwall Council – Bodmin Community Network Highways Schemes</p> <p>22. Cornwall Council – Made Neighbourhood Development Plans</p> <p>23. CALC – Public Notice of Council Meetings and clear days required</p> <p>24. Elan City United Kingdom – Road Safety and Urban Communication Solutions</p>	
<b>85/22</b>	<b>Any Urgent Matters the Chair considers relevant for this meeting:-</b> None.	
<b>86/22</b>	<p><b>Date of next Meeting and Meetings for 2020:-</b> Next meeting to be held on Wednesday 4<sup>th</sup> May 2022 at 7.00pm in the Withiel Village Hall which will be the Annual Parish Meeting and the Main Meeting to include Nominations of Chair, Vice-Chair and Officers of Working Parties. All other Meetings to be confirmed as the Wednesday 1<sup>st</sup> June, 6<sup>th</sup> July, 3<sup>rd</sup> August, 7<sup>th</sup> September, 5<sup>th</sup> October, 2<sup>nd</sup> November, 7<sup>th</sup> December 2022.</p> <p>There being no further business to discuss the meeting closed at 8.20pm</p>	

Signature: .....

Chair

Date: 4<sup>th</sup> May 2022

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