

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON-LINE

BY SKYPE ON WEDNESDAY, 5TH AUGUST 2020 AT 7.15PM

Present	Cllr. Ms. J. Shearer (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Cubitt (Vice-Chairman)
	Cllr. Ms. A. Hoyle	Cllr. E. Harper	Cllr. P. Malone
	Cllr. S. Coy	Cllr. Ms. A. Lake	Cwll. Cllr. C. Batters

Minute	AGENDA ITEMS	Action
128/20	Appointment of Parish Councillor and signing of Declaration of Acceptance of Office:- Chair welcomed Ms. Amelia Lake to the meeting and to her new role as Parish Councillor. Ms. Amelia Lake duly signed her Declaration of Acceptance of Office Action: Clerk to inform Cornwall Council.	Clerk
129/20	Apologies:- None.	
130/20	Public Forum:- None.	
131/20	Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters attended the meeting and joined at 7.30pm.	
132/20	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
133/20	Confirmation of Parish Minutes from the Meeting held on the 1st July 2020:- Resolved the Minutes of the Monthly Meeting held on the 1 st July 2020 as circulated were confirmed as a true and accurate record and to be duly signed and ratified by the Chair at a future meeting (Proposed: Councillor S. Coy; Seconded: Councillor P. Malone) Action: Agenda item next month to sign all minutes from the beginning of lockdown.	Clerk
134/20	Matters Arising from the Monthly Minutes of the Meeting held on the 1st July 2020:- Page 1 Min.33/20 Fallen Gatepost:- Chair reported a member of the public has complained about the lack of a handrail on steps leading up to the footbridge. The fallen gatepost is very close to this on the same footpath, leading from Lawellen Woods to Tregawne Action: Keep Pending and Clerk to follow up via Cornwall Councillor C. Batters with Min.139/20 in the Minutes. Page 3 Min.123/20 Internal Auditors Report Actions to Financial Regulations (2):- Clerk reported she would be putting in place and duly circulating in due course for approval Action: Clerk. Page 3 Min.123/20 Election Reserve Figure:- Email received from Cornwall Council advising they would try to get figures out but it will be rough as if the Covid-19 situation does not improve they may have a far greater demand for postal votes, have to make further provisions for public safety and do not yet have estimates from Contractors.	Clerk Clerk
135/20	Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:- No applications or results received.	

136/20	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor S. Coy; Seconded: Councillor Ms. J. Shearer) Motion Carried</p> <table border="1" data-bbox="213 349 1359 427"> <tr> <td>Salaries and Expenses</td> <td>£215.45</td> <td>July 2020</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£48.80</td> <td>July 2020</td> </tr> </table> <p>Signing of Part 2 Certificate of Exemption form for External Audit:- It was resolved to sign and return the form (Proposed: Councillor S. Coy; Seconded: Councillor Ms. J. Shearer) Action: Clerk</p>	Salaries and Expenses	£215.45	July 2020	HMRC – Income Tax	£48.80	July 2020	Clerk Clerk
Salaries and Expenses	£215.45	July 2020						
HMRC – Income Tax	£48.80	July 2020						
137/20	<p>Bodmin Community Network Meeting Update:- Chair reported that she attended the online Bodmin Community Network Meeting, hosted by Cornwall Councillor C. Batters last Wednesday:-</p> <ul style="list-style-type: none"> • He introduced a new senior policeman to the Network - Inspector Reg Butler-Card. He says his door is always open for any issues and looks forward to engaging with the community. One thing that may affect us in Withiel is that he reported that burglaries from sheds and businesses are on the increase locally so please be mindful and keep equipment locked up. We need to ensure all local neighbours are aware and to keep their buildings locked up. • There was an update from Children and Family Services. There is mounting concern over young people - teenagers and adolescents - who have experienced all kinds of emotional difficulties during the lockdown. The Director of Children’s Services is trying to work out how to mitigate the effects of Covid-19 on this age group. There is also concern around the escalating number of exclusions from schools - always a manifestation of a need for help. • Elaine Mundy has promoted a scheme to provide nourishment where needed - in particular for children during the school holidays. More information about the scheme would be available from the Clerk to Lanivet Parish Council. • Report on the Highways Scheme: nearly all the money for the three-year period has been allocated. 							
138/20	<p>Lay-By on Whitehay Hill Update:- Chair reported that both landowners are agreeable to the passing place being widened. Withiel Parish Council had originally recommended that the existing passing place be widened. At the design stage, Cormac discovered that there were BT cables buried on the field side of the hedge and there is a risk that they could be damaged during construction.</p> <p>It was pointed out by the landowner initially approached that the ground was much higher on the proposed side than it was on the other side of the road. This meant that significant underpinning would be involved, and the structure needed to replace the existing stone-faced wall would be ugly and expensive. The landowners on the other side of the road will now be approached by Cormac and if their agreement is confirmed, she proposes that Withiel Parish Council accepts the new position on the other side of the road.</p> <p>It was resolved that moving the proposed new passing place to the west side of Whitehay will be quite acceptable. However, we want to make sure that the passing place is stone faced to match the existing lay-by, and will appreciate the project being undertaken as soon as possible (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor P. Malone) Motion Carried Action: Clerk to respond to Sarah Sims, copying in Cornwall Councillor C. Batters.</p>	Clerk						

139/20	<p>Steps on Lawellen Side of Footbridge over Ruthern – No handrail and very dangerous to be reported – Update from Chair from local parishioner:- Chair reported there are some very steep steps leading from this footbridge with no handrail and it has been brought to our attention by a few parishioners. Also, a new gate and hinges are required to complete this project as the existing one is broken, she would forward on some photographs to the Clerk. It was resolved Clerk forwards on to Cornwall Councillor C. Batters to follow up for the Parish Council (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor P. Malone) Action: Clerk.</p> <p>Cornwall Councillor C. Batters left the meeting at 7.50pm.</p>	Clerk
140/20	<p>New Carbon Footprinting tool for Parish Councils – Email from Tony Faragher of Wadebridge Renewable Energy Network Limited:- Councillor Ms. A. Lake reported she had read through and this looks like something we could be involved in and be a useful foundation. We could use in the future and she proposed we register our interest as a Parish Council. It was resolved to register an interest, Councillor Ms. A. Lake agreed to register the interest and copy the Clerk in (Proposed: Councillor Ms. A. Lake; Seconded: Councillor Ms. J. Shearer) Action: Councillor Ms. A. Lake.</p>	Cllr. Ms. A. Lake
141/20	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Great Western Railway – Timetable Changes to support easing lockdown 2. CALC – The future of Physical Meetings 3. CALC – Covid-19 and the Planning Reform Bill 4. Cornwall Council – Town & Parish Council Covid-19 Update – 3rd July 2020 5. Cornwall Council – Bodmin Community Network Panel Update 6. CALC – Free Virtual Incident Report Card Training for Tackling Environmental Crime – Thursday 9th July from 10.00am to 11.00am 7. Joe Hennessy – Neighbourhood Planning Survey 8. Bodmin Police Station – July Newsletter & Wadebridge Neighbourhood Team Newsletter for July 9. Cornwall Council – Town & Parish Council Covid-19 Update – 10th July 2020 10. Cornwall Rural Community Charity – Online Conference – Fresh Ideas for Rural Communities 11. Cornwall Rural Community Charity – Community Building Covid-19 Bulletin 16th July 2020 12. CALC – Temporary Reduction in VAT Rate 13. Great Western Railway – More Rail Services for Devon and Cornwall 14. CALC – FAQ 11 including Update on Meetings 15. Great Western Railway – Department of Transport asks for ideas to decarbonise transport 16. CALC – Supporting the Countryside 17. CALC – New Planning Legislation comes into force today 18. Cornwall Council – Town & Parish Council Covid-19 Update – 24th July 2020 19. CALC – St. Dominic Parish Council – Request for Locum Assistance 20. Cornwall Council – Position on Financial Support for Town and Parish Councils through the Covid-19 Pandemic 21. CALC – Free Virtual Training on using the Incident Report Card – Wednesday 5th August 2020 14.00-15.00pm 22. Great Western Railway – Devon & Cornwall Service Update 23. Curlew – Open Studios Cornwall 2020 24. Cornwall Council – Business & Planning Act 2020 – Pavement Licensing 25. CALC – Eligibility of Town & Parish Councils for various Business Grants 	

	<p>26. Cornwall Council and CALC – Virtual Fixed Penalty Notice Training – Thursday 13th August 2020 10.00am to 12.30pm</p> <p>27. Sarah Sims – Highways Scheme Update</p> <p>28. Chair reported she had received a letter from Martin Davies, one of the candidates and he was still very keen, it is hoped that the two unsuccessful applicants will apply in May 2021</p>	
142/20	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
143/20	<p>Date of next Meeting and Meetings for 2020:- Wednesday the 2nd September 2020 at 7.15pm in the Withiel Village Hall or on-line depending on the situation.</p> <p>All other Meetings for 2020 confirmed as Wednesday 7th October, 4th November, 2nd December 2020.</p> <p>There being no further business to discuss the meeting closed at 8.10pm</p>	

Signature:

Chair

Date: 2nd September 2020