

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON-LINE

BY SKYPE ON WEDNESDAY, 2ND SEPTEMBER 2020 AT 7.15PM

Present	Cllr. Ms. J. Shearer (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Cubitt (Vice-Chairman)
	Cllr. Ms. A. Hoyle	Cllr. E. Harper	Cllr. P. Malone
	Cllr. S. Coy	Cllr. Ms. A. Lake	Cwll. Cllr. C. Batters
	1 Member of Public		

Minute	AGENDA ITEMS	Action
144/20	Apologies:- None.	
145/20	<p>Public Forum:- Mr. Pumphrey attended the Meeting in respect of planning application PA20/06496. Mr. Pumphrey reported on the application and explained in more detail. Over the years the current barns have started to deteriorate. This is to replace some of the space and have more storage on the farm. He has equipment that needs to be put away more secure. It is also used for storage for farm workshop bits and pieces. The current barns are coming to the end of their current life. There are some very well-established trees along the lane, it will be timber cladded to fit in with the surroundings.</p> <p>Councillor Ms. A. Lake raised an issue she had reported to her by a member of the public in respect of the Withiel News and Views and the number being printed and circulated has been reduced, it was noted it had gone online but not all people would see it as they do not have internet access. She understands it is not the Parish Councils responsibility but wonders how we could increase this. There are some in the local bus shelter and in the Real Food Garden. She would like to see it back into people's homes. Councillor Ms. A. Hoyle reported she still delivers 19 copies of them. Councillor S. Coy reported going online will be the future, although some people are still receiving copies. Chair believes we could investigate and establish how many copies are printed and how many people want them.</p>	
146/20	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters attended the meeting and reported he has nothing to particularly report and wonders if there is anything Councillors wish to raise.</p> <p>Chair reported on the Neighbourhood Watch item on the agenda and she is going to propose that a scheme is set up and the police are going to guide how to do this.</p>	
147/20	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor S. Coy declared a non-registerable interest in respect of the grant applications under Min.156/20.	
148/20	Confirmation of Parish Minutes from the Meeting held on the 5th August 2020:- Resolved the Minutes of the Monthly Meeting held on the 5 th August 2020 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor P. Malone; Seconded: Councillor D. Cubitt)	
149/20	Matters Arising from the Monthly Minutes of the Meeting held on the 5th August 2020:-	

	Page 1 Min.33/20 Fallen Gatepost:- Chair reported the fallen gatepost has still not been fixed Action: Keep Pending and Cornwall Councillor C. Batters to follow up again.	Cwll. Cllr. C. Batters
150/20	Signing of Parish Minutes already ratified during Covid-19 of the Monthly Meetings held on the 1st April; 6th May; 3rd June and 1st July 2020:- Resolved the Minutes of the Monthly Meetings held on the 1 st April, 6 th May, 3 rd June and 1 st July 2020 as circulated to be duly signed by the Chair (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor S. Coy)	
151/20	Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:- PA20/06496 – M. Pumphrey – New general-purpose secure storage building, Pleasant Streams, Withiel – Support (Proposed: Councillor P. Malone; Seconded: Councillor E. Harper) PA20/04788 – Mrs. Kate Cherry – Use of holiday cottage as permanent residence, Stable Cottage, Tregawne, Withiel - Support (Proposed: Councillor Ms. A. Lake; Seconded: Councillor Ms. J, Shearer)	Clerk Clerk
152/20	Cornwall Council's Planning Live Event on Planning Reform 2020:- Councillor D. Cubitt's report circulated as follows – On the 18 th August I attended the Cornwall Council video briefing on the Government's latest proposals for reform of the Planning System. The briefing was led by Hayley Jewels, Head of Development Management in the Planning Department. It was very full and detailed as befitted a mass of planning reform proposals and I cannot summarise it all in a brief report. The slides and FAQs from the briefing are to be put up on the Cornwall Council website and can be viewed there; look for 'Changes to the Planning System 2020'. There are five elements to the proposals, and I will focus on the bits that seem most to concern us in Withiel: The Business & Planning Act 2020: Essentially deals with supporting business during the coronavirus crisis, working hours for construction businesses, opening hours, use of public spaces for cafes and restaurants, social distancing, face masks etc., in business, commercial and retail premises, extension of existing planning permissions to May 2021. Changes to the Use Class Order July 2020: simplifies the use class regulations and makes it easier to effect change of use from one type of premises to another e.g. café or restaurant to takeaway, or commercial premises to residential use. Changes to Permitted Development Rights July 2020: Extends the permitted development rights i.e. what you are allowed to do to your property without seeking planning permission. Typically, this means allowing building of extensions to existing properties, and building additional storeys on to blocks of flats or other premises. This is envisaged to affect mainly urban properties, but I cannot see why rural property-owners cannot or will not take advantage of the new rules. The rules governing erection and placing of mobile (5G) masts and allied equipment are simplified to make it easier to locate them.	

	<p>The draft Building Safety Bill: Mainly arising from incidents like the Grenfell Tower fire a couple of years ago in London, the legislation proposes to tighten regulation on safety conditions in new buildings, creating a new Building Safety Regulator and strengthening rights of leaseholders.</p> <p>The Planning for the Future consultation paper: Proposes to sweep away current planning application and approval arrangements and replace them with an American-style zoning system based on three zones (1) Growth – land designated for housing development which developers can build on without having to seek planning permission, merely to demonstrate compliance with building safety and design codes; (2) Renewal – land, usually brownfield or pre-existing sites, on which planning applications are fast-tracked with minimal input allowed from planning authorities other than compliance with building safety and design codes; (3) Protected – land, typically AONB, SSSI, national parks etc., on which building will not be permitted except in exceptional circumstances (?). The zones and design codes will be established following ‘local consultation’, central government will determine how many and what kind of housing will be permitted in zones (1) and (2). Local authorities will have 30 months to rewrite their local plans, which once accepted by central government will be implemented without local councils or individuals thereafter allowed to object to developments. Cornwall Council will have to rewrite their Local Plan and Neighbourhood Plans will have to be rejigged to conform to it; as yet there are no details, but it is intended to produce briefing papers on the place of the neighbourhood plans shortly. Section 106 and Community Infrastructure levies will be replaced by a single Infrastructure Levy set at a nationally determined level.</p> <p>Mr. Pumphrey left the meeting at 7.40pm.</p> <p>Cornwall Councillor C. Batters left the meeting at 7.46pm.</p>	
153/20	<p>Climate Emergency DPD – Consultation on Draft Planning Policy:- Chair reported she had been liaising with a local farmer who was hoping to join the meeting but could not make it in the end and she reported on how we could make local changes to help and suggested putting something on the Parish Council Website and local Facebook as follows:-</p> <p>Withiel Parish Council notes the recommendations from Cornwall Council on biodiversity and climate change issues.</p> <p>Recycle everything you can - contact Cornwall Council if you do not already have the boxes for glass and bags for plastic, paper and cardboard https://www.cornwall.gov.uk/environment-and-planning/recycling-rubbish-and-waste/recycling-collections</p> <p>Reduce household waste - this is also linked to how you shop for items. Making a conscious decision not to buy things with a lot of unnecessary packaging.</p> <p>Take part in outdoor leisure activities - and teach your children to enjoy these pastimes too.</p> <p>Inspire your family to live in an environmentally friendly way - set an example</p> <p>Protect our waters and coast - keep our coast litter free, refuse single use plastics, eat sustainably caught fish, be a responsible boat owner, do not use wet wipes or plastic based sanitary products.</p>	

Shop for food responsibly - can you grow your own? Buy organic food whenever possible, support farmers markets, buy locally sourced seasonal food.

Be a responsible pet owner - adopt a dog from a rescue centre, try to prevent your cat killing wildlife, dispose of dog waste responsibly, keep dogs to footpaths, never release unwanted pets, use fewer chemicals to control parasites (horse owners use testing facilities before giving wormers).

Find out how you can help local wildlife - garden without chemicals, let some of your garden go wild, support a wildlife group.

Be an armchair activist - contact your MP about environmental issues which you care about, educate yourself about wildlife, inspire others to get into nature.

Change your workplace into a greener space - make your workplace energy efficient, create a green wall, turn off or dim security lighting, use environmentally friendly cleaning materials.

Garden more responsibly - avoid using peat-based compost, create your own wildflower meadow, make a pond, plant native trees in your garden.

Schools - whether you are a teacher, pupil or parent there are plenty of suggestions for schools and all achievable - get growing, get children involved, create a pond and bring learning alive, go wild outside, become an eco-school, change the menu, get children outdoors etc -

<https://www.cornwall.gov.uk/environment-and-planning/grow-nature/get-involved/schools>

Help improve your community areas and spaces - whether you are part of the WI or a Scout Troop, a local football club or book group, you can help create environmental growth in community spaces. By making the most of the outdoor spaces and by educating and inspiring others you can help turn local parks, playing fields, churchyards and courtyards into places where nature can flourish. And even if you are not involved in an existing group think about setting one up through your nearest school, church or sports club. Create a pond or wetland in your garden, find out how you can farm more responsibly, make changes at school and get involved with your Parish Council. There are links to all these ideas on Cornwall Council Website.

<https://www.cornwall.gov.uk/environment-and-planning/grow-nature/get-involved/>

Here is a really good link to find out about a very complex subject:-

<http://www.cfeonline.org.uk/environmental-management/climate-change-mitigation/productivity-and-efficiency/>

There are lots of good links to follow. Becky Wilson works at the Duchy College, she presented at a recent "climate change emergency" conference in March just before the lockdown. Soil organic matter is the key to storing carbon and this is highest in permanent grass.

Councillor Ms. A. Lake reported on this subject and talked about bringing services back into rural areas. The plan responds to climate change to show lower carbon, avoid flood risks, etc. In her opinion local people will be paying a high price compared to there being no restrictions on them. Generally, in her opinion it is a document which has been thought out in a fairly logical way, but she is concerned it could just be a lot of words. She believes it would be a good idea to develop a response. Chair asked for any suggestions for a response.

	<p>Councillor Ms. A. Lake suggested responding to specific policies.</p> <p>Chair believes the residents can make small scale changes to help and if everything does something it could add up to quite a lot of changes. Cornwall Council has a good tool called Grow Nature Tool Kit. Some Parish Councils have declared a climate emergency in conjunction with Cornwall Council.</p> <p>It was resolved to send a response to the document (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor S. Coy) (1 abstention) Action: Councillor Ms. A. Lake to draft a response and circulate to Councillors for consideration, to be approved by email.</p> <p>Clerk and Chair to include the above list on the Parish Council Website. Facebook, News and Views, Village Hall and noticeboard (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor A. Lake) (1 abstention) Action: Clerk and Chair.</p>	<p>Cllr. Ms. A. Lake</p> <p>Clerk/Chair</p>						
154/20	New Webchat Times – Young People Cornwall:- Chair reported she had included this information on the Parish Council Website.							
155/20	Setting up of New Neighbourhood Watch Scheme:- It was resolved to arrange setting this Scheme up with the Police. It was noted there is a member of public who is interested in assisting and also Councillor Ms. A. Hoyle (Proposed: Councillor Ms. A. Hoyle; Seconded: Councillor S. Coy) Action: Chair.	Chair						
156/20	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor Ms. A. Lake) Motion Carried</p> <table border="1"> <tr> <td>Salaries and Expenses</td> <td>£252.42</td> <td>August 2020</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£58.00</td> <td>August 2020</td> </tr> </table> <p>New Pay Scales and Hourly Rates – Clerk reported that Councillors need to agree on the profile range for annual pay rises going forward. She had sent some information in an email and suggested this is decided before setting the precept over the next couple of months Action: Councillors.</p> <p>Councillor S. Coy declared a non-registerable interest in respect of the three following applications and abstained from voting although he did ask that in future the invoices are sent to and paid by Withiel Parish Council as a "S147 Grant", i.e. the Parish Council takes on responsibility for this in perpetuity.</p> <p>Grant Applications received as follows:-</p> <p>(a) On behalf of the Withiel Public Access Defibrillator a Grant for £160 + £32 VAT for monitoring the PAD via the internet it was noted this payment is not due until next June 2021 so could be included in the precept and the Parish Council to pay and not to go through the S106 Funding. It was resolved to pay this amount when the invoice is received next year (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor Ms. A. Lake) Action: Clerk.</p> <p>(b) On behalf of the Withiel Public Access Defibrillator a Grant for £1,000 for the associated internet connection to the Village Hall. It was resolved to include on the next agenda as there will be a change to the amount as they are moving suppliers Action: Clerk.</p>	Salaries and Expenses	£252.42	August 2020	HMRC – Income Tax	£58.00	August 2020	<p>Clerk</p> <p>Cllrs.</p> <p>Clerk</p> <p>Clerk</p>
Salaries and Expenses	£252.42	August 2020						
HMRC – Income Tax	£58.00	August 2020						

	(c) On behalf of the Withiel Village Website a Grant of £1,000 for Dinah Crellin's Fees and Site Hosting costs. It was resolved to allow the sum of £1,000 from the S106 funds held with Cornwall Council for this year and review again next year (Proposed: Councillor D. Cubitt; Seconded: Councillor P. Malone) (1 abstention) Action: Clerk.	Clerk
157/20	Updated Financial Regulations:- The Financial Regulations were reviewed and approved as set out. Councillor S. Coy to sign financial documentation produced by the Clerk (Proposed: Councillor S. Coy; Seconded: Councillor D. Cubitt)	
158/20	Bodmin Community Network Meeting Update:- Chair reported as there had been no meeting there was no update this month.	
159/20	Correspondence – Clerk listed correspondence and actions required:- 1. CALC – Local Government Services Pay Agreement 2020-2021 2. Cornwall Council – Town & Parish Council Covid-19 Update – 21 st August 2020 3. Bodmin Police Station – August Newsletters 4. Cormac Surfacing – Highway Maintenance Work – A389 Bodmin 5. Lord Lieutenant of Cornwall – Covid: Nominations for Letters of Thanks 6. CALC – Rebuilding Communities 7. Cornwall CLT – August 2020 News 8. Cornwall Council – Your Council's Invitation to Cornwall Planning's Local Council Conferences 2020 9. CALC – FAQ12 – Local Council Meetings 10. CALC – IMLP Proceeds of Crime Act Grants 11. Cornwall Council – Town & Parish Council Bulletin: Eligibility of Town & Parish Councils for various Business Grant 12. CALC – Website Accessibility Regulations – Link to recent Webinar recording 13. Cornwall Council – Your Council's Invitation to Cornwall Planning's Local Council Conferences 2020 14. Centre for Sustainable Energy – Parish Councils Carbon Footprint Tool Update 15. CALC – Pay Award 2020/2021 – New Pay Scales and Hourly Rates 16. Devon & Cornwall Police – Citizens in Policing Crowdfunding – Community Resilience Fund 17. Great Western Railway – Extensions to Emergency Measures Agreement 18. CALC – Neighbourhood Plan Development Assistance 19. Royal Cornwall Hospitals NHS Trust – Annual Public Meeting Online on the 17 th September 2020 20. Ramblers Association – Footpath 11 Action: Chair to forward to Councillor Ms. A. Hoyle to follow up and investigate 21. Councillor Ms. A. Hoyle reported on the Withiel Crossroads – Visibility coming from St. Wenn is absolutely zero and she had received concerns in respect of this Action: Email Cornwall Councillor C. Batters regarding this, Chair and Councillor Ms. A. Hoyle to liaise with Clerk.	Chair Clerk
160/20	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
161/20	Date of next Meeting and Meetings for 2020 (Including Discussion on possibility of changing meeting time from 7.15pm to 7.00pm):- Wednesday the 7 th October 2020 at 7.15pm in the Withiel Village Hall or on-line depending on the situation.	

	<p>All other Meetings for 2020 confirmed as Wednesday 4th November, 2nd December 2020.</p> <p>Discussion on possibility of changing meeting time from 7.15pm to 7.00pm. It was resolved to change the meeting time to 7.00pm (Proposed: Councillor Ms. A. Hoyle; Seconded: Councillor P. Malone) Action: Clerk. Councillor P. Malone to include in the News and Views Report.</p> <p>There being no further business to discuss the meeting closed at 8.36pm</p>	Clerk
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Signature:

Chair

Date: 7th October 2020