

# **WITHIEL PARISH COUNCIL**

**J.E. BURDON (MRS.)**

**Parish Clerk**

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**1 Treburdon Drive,**

**Roche,**

**ST. AUSTELL,**

**Cornwall.**

**PL26 8QB**

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL on WEDNESDAY, 18<sup>TH</sup> AUGUST 2021 commencing at 7.00pm.** I trust this will be convenient for you. **Please remember to wear your masks to the meeting.**

**Councillors are requested that all mobile phones be switched onto silent for the duration of the meeting.**

**Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:**

**<https://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>**

Yours sincerely,

Julie Burdon,

Clerk to Withiel Parish Council.

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## **AGENDA**

The following business to be transacted:-

1. Apologies for non-attendance
2. Public Forum
3. Monthly Cornwall Councillor Report
4. Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation
5. Confirmation of Minutes of the Monthly Meeting held on the 7<sup>th</sup> July 2021
6. Matters Arising from the Monthly Meeting held on the 7<sup>th</sup> July 2021 which are not on the agenda
7. Highway Issues in the Parish (Useful links below that can be circulated)  
To Report a problem with a road, highway or footway:-  
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>  
To report a faulty streetlight:-  
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>  
To report fly tipping:-  
<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>

To report an abandoned vehicle:-

<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>

8. Footpath Issues in the Parish
9. Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:- **Planning Applications:-** (a) **PA21/06381 – Mr. & Mrs. Parsons** – Retention of single storey porch extension, Homer Park, Prince Park Road, St. Wenn, Bodmin; (b) **PA21/00013/NDP – St. Wenn Parish Council** Plan proposal submitted for St. Wenn Neighbourhood Development Plan, St. Wenn; **Planning Results – PA21/04020 – Miss Eleanor Crick** – Change of use of 450sqm of existing industrial building from sui generis to B2 use to allow the conversion of a section of the building into a vehicle maintenance workshop for servicing and maintenance of commercial vehicles, Higher Brynn Farm, Roche – **Approved**; (b) **PA21/04318 – Mr. P. Vincent** – Certificate of Lawful Development for an Existing Use of Continued breach of occupancy condition in excess of 10 years of Decision Notice E1/87/0720/OOP dated 6<sup>th</sup> July 1987, Kerris Vale, Kerriers Road, Inches, Withiel – **Granted (CAADs, PIPs and LUs only)**; **Planning Correspondence** – None Received at the time of setting the agenda
10. Monthly Accounts Payable and Received for Approval and Any Financial Matters (Including any Applications for Grants & Donations if received)
11. Notification of Exempt Status for Annual Audit of Accounts
12. Update - Bodmin Community Network, including Police Report
13. Update - Climate Change Action Group
14. Update - Neighbourhood Watch Scheme
15. Update – Bus Shelter
16. Update - Withiel Emergency Plan from Councillor M. Davies
17. Request for long standing parishioners – Bench/Trees
18. Update – Role/Remit of a Parish Council
19. Updated Policies to be reviewed and adopted by the Parish Council – (a) Freedom of the Parish; (b) Standing Orders.
20. Correspondence received to date by email and post and not included on the agenda (already circulated)
21. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
22. Date of next Meeting – Wednesday, 1<sup>st</sup> September 2021