

WITHIEL PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 2ND MARCH 2022 AT 7.00PM

Present Cllr. Ms. J. Shearer (Chair)
Cllr. Ms. A. Lake
3 Members of Public

Mrs. J. Burdon (Parish Clerk)
Cllr. R. Wilson

Cllr. M. Davies (Vice-Chairman)
Cllr. S. Coy

Minute	AGENDA ITEMS	Action
	<p>Chair informed attendees this meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.</p> <p>Chair reported public forum in the past has been an open forum and we are going to reinstate some regulations. If something is brought forward that is not on the agenda it can be taken forward to the next meeting as an agenda item. All Members of Public and Councillors must raise their hands to speak. Chair also informed Members of the Public and Councillors of the time limit of public forum.</p> <p>Councillor M. Davies reported on a point of clarity and advised that parishioners can discuss anything on matters within the Parish. If, however, it is someone out of the Parish they need to disclose their interest and confirm who they are speaking on behalf of and the issues to be raised.</p>	
41/22	<p>Apologies:- Councillors Mrs. W. Symons, Ms. A. Hoyle, Cornwall Councillor Mrs. J. Cruse</p>	
42/22	<p>Public Forum (Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Three members of public in attendance. One member of the public raised concerns regarding parking issues in Withiel.</p>	
43/22	<p>Monthly Cornwall Councillor Report:- Apologies received and report circulated from Councillor Mrs. J. Cruse as follows:-</p> <ul style="list-style-type: none"> • She has heard nothing back from Tamsin who is organising the Ruthernbridge alterations and will chase that again. • Chair will update everyone on the Charrette which she believes is very important for many to participate in as possible. Chair reported that Charrette means a little cart, it was something that was used in Paris. Students had their drawings collected in these carts and often they could be seen drawing in the little carts. They are trying to get the public engaged with what seems to be a fairly major project. There were other projects shown and basically they want to re-invent the centre of Bodmin. They want ideas from members of public, local parishes, school children. There were several different suggestions of ideas Action: Chair to send information to Clerk to forward to all Councillors. 	<p>Chair/ Clerk</p>

	<ul style="list-style-type: none"> Just a note about enforcement – She needs to have full information with exact map references and conditions that have been breached to follow up. Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening. 	
44/22	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
45/22	Confirmation of Parish Minutes from the Main Meeting held on the 2nd February 2022:- Resolved the Minutes of the Monthly Meeting held on the 2 nd February 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) Motion Carried	
46/22	Matters Arising from the Monthly Minutes of the Meeting held on the 2nd February 2022:- No Matters Arising.	
47/22	<p>Highway Issues in the Parish (Including (a) Update on HGV Signage; (b) Parking in Withiel):-</p> <p>Update on HGV Signage:- Chair reported an expression of interest form has been submitted to Cornwall Council to look at signage from North to South from Bosneives to the other side of Withiel to warn large vehicles coming through about the possibility of getting stuck. We will update once we hear back from them. Councillor M. Davies reported there is a difference between banning lorries, this is not what the Parish Council are requesting, we would like this to inform HGV's and all large vehicles they may not possibly fit down this road and it is a warning sign advising of this.</p> <p>Parking in Withiel:- Councillor R. Wilson had reported on the issue of parking in Churchtown which had been mentioned to him several times, in particular on the left hand fork on Churchtown/Playing Fields corner. There are a couple of vans on the corner and it pushes vehicles out, there is the argument about emergency vehicles as well. He spoke with the Playing Fields Committee and they inform him the top end of the car park is available for use if necessary. Councillor Ms. A. Lake advised this was discussed at the Village Hall Meeting and it was suggested that they may have already been approached. Councillor S. Coy advised our powers are limited as a Parish Council, he believes it would be better if the village got together themselves and advised about the use of the Village Hall Car Park. It was agreed to defer until the next meeting and for Councillors and members of the public to review the Highway Code on these matters.</p>	
48/22	<p>Footpath Issues in the Parish (Including Acceptance of LMP Payment for 2022/23):- Chair and Clerk reported that some of the materials are now available for our Contractor to commence the work. Cormac had confirmed that they are still dealing with storm damage and now have even fewer staff. They need to mop up the really hazardous issues all over East Cornwall. Clerk contacted Contractor today who has not heard anything but did advise that he had passed his contact information and address on months ago for delivery, this had been re-sent again today as confirmation Action: Keep Pending.</p> <p>Acceptance of LMP Payment for 2022/23:- It was resolved to accept the LMP Payment for 2022/23 as set out in the sum of £298.63 (Proposed: Councillor S. Coy; Seconded: Councillor M. Davies) Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>

49/22	<p>Annual Documentation to be reviewed: – Clerk and Chair reported this item on the agenda is to request that Councillors read through one a month as circulated by the Clerk to confirm they understand each one and understand the content (Including the Transparency Code recently circulated). Clerk will compile a spreadsheet and once notified by Councillors will update they have read and understood each document Action: Councillors.</p>	Cllrs.												
50/22	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications:- None Received.</p> <p>Planning Results:-</p> <p>PA21/08424 – Mr. P. Vincent – Removal of Condition 5 (agricultural occupancy) of Application No. E1/87/0720/OOP dated 6th July 1987 (Erection of agricultural dwelling at Trevidgeorge Farm, Withiel - Refused)</p> <p>Planning Correspondence:- None Received.</p>													
51/22	<p>Housing Policy – Cornwall’s Housing Crisis:- Chair reported there have been some comments after receiving an planning application at the last meeting and there was suggestions about changes to our Neighbourhood Plan. She has since looked at the Cornwall Local Plan, she looked at Housing in the countryside shows basically what our Neighbourhood Plan states. Councillor Ms. A. Lake looked at the manifestos received and agree that we may agree with these in principle but do not believe this is in line with our Neighbourhood Plan. Our plan took four years to create and everything that is contained within it reflects the Cornwall Local Plan and it seems that it would not be any different than what it is now. We have a very level even-handed plan and she could not find any reason to start again and to make changes. Councillor R. Wilson reported since the Neighbourhood Plan has been developed, there has been a lot of changes with Brexit, Covid, etc. We need to think very carefully about what we do allow and not allow and to be true to villagers. He would like to see the Parish Council discussing all planning applications on their merits. Chair also noted that planning applications cannot be discussed on the merits of say how long someone has lived in a Parish. Chair suggested Councillor R. Wilson reads page 41 of the Cornwall Local Plan and believes we are unable to change the plans at this stage. Chair suggested this is a subject to keep open for discussion in the future. Councillor S. Coy reported how long the Neighbourhood Plan took and the people involved and he believes going forward we keep what is already in place and not make changes at this time. Councillor Ms. A. Lake suggested Councillors review the Withiel Neighbourhood Plan when reviewing any controversial planning applications so we can make the correct decision.</p>													
52/22	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts as listed below for March 2022 as circulated on schedules (Proposed: Councillor S. Coy; Seconded: Councillor Ms. A. Lake)</p> <table border="1" data-bbox="204 1899 1355 2047"> <tr> <td>HSBC UK – Business Account</td> <td>£9.00</td> <td>Bank Charges</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£222.26</td> <td>February 2022</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£50.20</td> <td>February 2022</td> </tr> <tr> <td>Withiel Parish Hall</td> <td>£97.50</td> <td>Hall Charges</td> </tr> </table>	HSBC UK – Business Account	£9.00	Bank Charges	Salaries and Expenses	£222.26	February 2022	HMRC – Income Tax	£50.20	February 2022	Withiel Parish Hall	£97.50	Hall Charges	Clerk
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53/22	<p>Queens Platinum Jubilee (Including Planting Trees and Wildflowers):- Councillor Mrs. W. Symons sent a report as follows:-</p> <ul style="list-style-type: none"> • Withiel Village Hall Social Group, met on Thursday the 10th February to discuss the upcoming Jubilee Celebrations, and future possible events at the hall for 2022. • An extensive list of suggestions were made for the Jubilee, and the initial thoughts were to put them all to the parishioners for their opinions on them. The list included events for all ages, and talents. • Following notification from Simon that St. Wenn, had already made quite extensive plans, we decided that it would be sensible to try and co-ordinate a joint weekend of celebrations, and also offer the hall to St. Wenn, as a venue, if it be more suitable, than the smaller one at St. Wenn. • Whilst we hope to join forces for some events - we can still do 'our own thing', if wanted - and obviously not clashing with a event at the same time as St. Wenn. • St. Wenn group have been very welcoming, and helpful in working together, and very happy to ensure we have a co-ordinated list of events. • A page is to be printed in Withiel News & Views, and it is hoped that everyone completes the form, and returns it, to ensure a weekend of successful events, can be planned across the 2 parishes, with everyones opinion considered. 	
54/22	<p>Update on Withiel Parish Council Website:- Councillor S. Coy reported following his email sent earlier today asking Parish Councillors the following:-</p> <ul style="list-style-type: none"> • Councillors to look at the options set out at https://www.parish-council.website/our-designs and be prepared to select one at the meeting tonight for the web site design. It was agreed that the Chair, Clerk and Councillor S. Coy confirm he website design. • Councillors to agree the name of the site as: withielparishcouncil.org.uk This domain will remain our property and should we decide to leave parish-council.website as any time they will transfer it over to us. • Chair could provide a photograph for the front page – one that can be cropped to a panoramic shape would be perfect. It should be at least 1200 pixels wide – if you are not sure, just send it through to enquiries@parish-council.website . If you would like to show 3 different images in a 'slider', please send them all through. Please can you include short descriptions of all images to be used as 'alt text' so that users who cannot access the images know what they are. • Councillors to agree the contract so that the Clerk can pay the invoices as and when they arrive. Councillors were in agreement that Councillor S. Coy signs the form to be returned. <p>It was resolved to go ahead as agreed above (Proposed: Councillor Ms. A. Lake; Seconded: Councillor M. Davies) Action: Councillor S. Coy/Chair/Clerk.</p>	Clerk/ Cllr. S. Coy/ Chair
55/22	<p>Bodmin Community Network Meeting Update, including Police Report:- Chair reported the meeting was this evening and the Police made a representation. Crime has increased a lot, for example there were 9 instead of 5 (of a particular crime but not sure which – just that one should be cautious of interpreting the rising figure as a 90% increase, when crime numbers were still very low). It was noted it is still better to use 101 online rather than phone, which still takes ages to be answered to report crimes and this would be useful information to include in the News and Views Report. There were two ladies in attendance, who were Community Safety Officers and were very approachable and hopefully their details will be in the report from the Police once received.</p>	

	They are happy with phone or dashcam evidence of any damage caused by collisions. The presentation made by the Highways Department – our expression of interest was acknowledged and they ask for more information of the origin of journeys, companies, etc., as this could be useful information.	
56/22	Climate Action Group Meeting:- Councillor Ms. A. Lake reported there has been some progress as she had another 100 saplings delivered and have another 100 being delivered tomorrow. There will be in total 300 new trees for Withiel.	
57/22	Neighbourhood Watch Scheme:- Councillor R. Wilson reported he had spoken with Neil Rose and they both have different views. Neil Rose has little time and wants to progress digitally but Councillor R. Wilson himself prefers to follow the more old-fashioned manner. Councillor R. Wilson has several reasons preferring this not to go further online. All things balanced he wants to help with the scheme but as for the Neighbourhood Watch Co-ordinator he would like to step down. Chair suggested this could be included in the News and Views report and hopefully there may be someone out there interested in taking on this role. It was agreed this to be included on the monthly News and Views Report and the Clerk offered going forward to include the monthly report on the Village Facebook page Action: Clerk.	Clerk
58/22	Withiel Emergency Plan:- No Update.	
59/22	Parish Councillor Training Requirements:- No updates.	
60/22	Newsletter Report Update and arrangements:- Councillor M. Davies suggested sharing this monthly report on a shared system so all Councillors have a go at writing up the report. Details can be taken from the Draft Minutes and the recording. It was suggested doing a rota for all Councillors to take a turn to take the minutes on a trial basis. It was proposed that Councillors take turns and the first report is compiled by Councillor Ms. A. Lake (Proposed: Councillor M. Davies; Seconded: Councillor R. Wilson) Action: Councillor Ms. A. Lake.	Cllr. Ms. A. Lake
61/22	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. Cornwall Council – Town & Parish Council Newsletter – 11th February 2022 2. Cornwall Council – Link to Mapping Services available for Parish Councils 3. Lanteglos by Fowey Parish Council – Housing Policy 4. CALC – Section 137 Limit – 2022-2023 5. Great Western Railway – Rail Improvement work in Devon and Cornwall 6. Cornwall Council – Bodmin Community Network Meeting – Wednesday 2nd March 2022, 5.00-6.30pm via Microsoft Teams 7. CALC – Civility and Respect Project Group – Newsletter 8. Cornwall Council – Supplier Newsletter – February 2022 9. Bodmin Police Station – February Newsletter 10. CALC – Internal Auditors shortage 11. Great Western Railway – Storm Eunice Update 12. Cornwall Council – Storm Eunice – Help available for people without power 13. Great Western Railway – Storm Eunice Update 14. Cornwall Council – Planning Training for Local Councils 15. Mevagissey Parish Council – Housing Manifesto 16. Cornwall Council – Pledge for Nature & Ecological Emergency Summit 17. Cornwall Council – Update on Storms Eunice and Franklin 18. Great Western Railway – Storm Franklin Update 	

	<p>19. CALC – Briefing: Platinum Jubilee Celebrations and Memorabilia</p> <p>20. Cornwall Council – Launch of Bodmin Town Centre Charrette on 1st March 2022 at 12.45-2.00pm at Shire House Suite, Bodmin</p> <p>21. CALC – NALC Legal Update and Chief Executive’s Bulletin</p> <p>22. Cornwall Council – Bodmin Community Network Panel – Wednesday 2nd March 2022 from 5.00pm-6.00pm on Microsoft Teams</p> <p>23. CALC – Pledge for nature campaign and local Ecological Emergency Summit</p> <p>24. CALC – NALC launches Star Council Awards</p> <p>25. CALC – 2021/2022 Pay Agreement</p> <p>26. Cornwall Council – Update for Local Councils: River Camel Phosphates Issue</p>	
62/22	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
63/22	<p>Date of next Meeting and Meetings for 2020:- Next meeting to be held on Wednesday 6th April 2022 at 7.00pm in the Withiel Village Hall. All other Meetings to be confirmed as the Wednesday 4th May, 1st June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December 2022.</p> <p>There being no further business to discuss the meeting closed at 9.24pm</p>	

Signature:

Chair

Date: 6th April 2022

DRAFT